Monte Rio Recreation & Park District

Facilities Rental Rates

20488 Highway 116, Monte Rio, CA 95462

(707) 865-2487 **administrator@mrrpd.org** **www.mrrpd.org**

Monte Rio Community Center

REDWOOD ROOM

Classes $30/hour- no kitchen use
Meetings $75/hour – no kitchen use
Events $150/hour – up to 5 hours including set up and clean up time – kitchen use included
Use of AV Equipment $50 (included in meeting rate)
Final Cleaning $60 (includes vacuuming, final kitchen wipe down, mopping floor, restroom cleanup)
Trash Haul Away $60
History Room $30/hour
Kitchen only $30/hour
12 Hour Package $1500 (includes tables, chairs, full use of kitchen, AV equipment, admin fee, cleaning fee, and trash haul away) Pricing is for up to 100 guests – over 100 guests please call or email for quote.

(Note - weddings/receptions are priced separately – please call or email for quote)

River Front Meadow $100/hour

Koret Park $100/day

Monte Rio Amphitheater (available May – Oct)
Private, Public and Free to Public Events $150/hour
Full Day $1200 (12 hours)

Required Fees:

Security Deposit: A refundable security deposit in the amount of $250 to $2000 is required for all events taking place at MRRPD venues.

Administrative Fee: $75
The Administrative fee includes document handling, billing, phone calls, meetings, emails, and all other duties necessary in the processing of event paperwork.

The Facility Manager or designee will be on hand to open and close the venue, instruct the client in the use of all equipment and be off-site but available for the duration of the event. An hourly rate of $75 will be charged for additional on-site presence or additional facility access not included in the signed contract. If on-site management is required without advance agreement due to dangerous or unlawful behavior, the Security Deposit will not be refunded.

Trash/Garbage Fees: All events, whether catered or not, are responsible for the removal of trash and garbage unless by prior agreement. If trash or garbage is left on the premises with permission, a $60 fee will be assessed. If it is left without permission a $100 fee will be deducted from the Security Deposit.