

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**November 10, 2025, at 5:00 pm
20488 Hwy 116, Monte Rio, CA 95462**

- 1. Call to Order** – The meeting was called to order at 5:00pm by Board Chair Steve Baxman.

- 2. Roll Call and Approval of Today’s Agenda and Minutes from October 13, 2025**
Present: Directors Steve Baxman, David Gatlin, Brooke Maury, Jean Sasso, Administrator Marina McTaggart. Absent Allison Baumhefner

Brooke moved, second by David, approval of this agenda and minutes from October 13. All were in favor.

- 3. Public Comment - None**

- 4. Old Business – None**

- 5. New Business- None**

- 6. Reports and Information**
 - A. Board Reports –**
 - The board agreed at the October meeting that MRRPD will not be operating a food concession trailer at the beach in 2026. Steve stated that the first step is to declare the trailer as surplus so that it can be posted for bidding purposes.
 - The board was in agreement that there would not be a meeting in December unless it becomes necessary.

 - B. Staff Reports**
 - Marina stated that she has received a CARPD listing of consultants who handle park specific Master Plan updates and she will begin contacting companies for estimates.
 - The Board was reminded that West County Community Services will be vacating the amphitheater building (Teen Center) space within the next 6 months and that MRRPD will need to seek a new tenant. Modifications to the building may be needed. Ideas include maker space, visitor center, gym, community use building. The building lies in the flood zone.

- Nick Thayer will be off work until at least Thanksgiving (work related injury occurred on 10-17-25)
- In Nick's absence Leslie will be asking Ray (closing person) for assistance with various tasks on an as needed basis.
- The post season beach inspection was conducted by LACO on October 16. A copy of the inspection letter stating that the beach has been returned to its original preseason state has been received by the District and LACO has furnished a copy to the relevant regulatory agencies.

C. Budget Committee – Meeting to be scheduled

D. Facilities/Safety Committee –

- Draft minutes from 11-5-25
- The Worker's Compensation binder in the administrative office has been updated with the current information and forms needed to report an on-the-job injury. It is clearly labeled and available for anyone to access if needed.

E. Personnel Committee – Meeting to be scheduled.

F. Marketing and Public Outreach – None

7. Correspondence – None

8. Action Items – none

A motion will be made and seconded for each item followed by Board discussion. The item will then be opened for public discussion. Public comment will then close. Final discussion of the item by the Board will take place with no public interruption. The Board will then vote

9. Review Monthly Accounts Payable: The P&L report reflected October expenses of \$27,786.62

10. Next Meeting/Adjournment – Meeting was adjourned at 5:32 pm. Next meeting date will be January 12, 2026. *(unless a December meeting becomes necessary).*