

**MINUTES  
REGULAR MEETING OF THE  
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**June 9, 2025, at 5:00 pm  
20488 Hwy 116, Monte Rio, CA 95462**

- 1. Call to Order** – The meeting was called to order at 5:00pm by Board Chair Steve Baxman.
  
- 2. Roll Call and Approval of Today’s Agenda and Minutes from May 12, 2025**  
Present: Directors Steve Baxman, David Gatlin, Brooke Maury, Allison Baumhefner, Administrator Marina McTaggart and Landscape and Maintenance Asst. Nick Thayer. Absent Jean Sasso  
  
Brooke moved, second by David, approval of this agenda and minutes from May 12. All were in favor.
  
- 3. Public Comment** – None
  
- 4. Old Business** – None
  
- 5. New Business-**
  - A.** Resolution 481 – approving appropriations limit FY 25/26
  - B.** Resolution 482 – approving Fy 25/26 preliminary budget
  - C.** Selection/approval of bid for water heater replacement. The Board voted to accept the bid from North End Plumbing in the amount of \$8369.53 for replacement of the Community Center water heater. Brooke moved, second by Allison to approve the North End Plumbing bid. Roll Call vote: Steve Baxman- aye, Allison Baumhefner- aye, David Gatlin- aye, Brooke Maury- aye. Leslie will coordinate scheduling the installation.
  - D.** The Board approved an inter budgetary transfer in the amount of \$8369.53 from the Master Plan Category to MRCC Building Maintenance category for the water heater expense. Allison moved to approve the transfer, second by David. All in favor. Marina will inform Accountant Craig Collins to make the adjustment in QB,
  - E.** The Board approved the recommendation from the Personnel Committee to increase the compensation for the Close out person to \$20/hr. Brooke moved, second by David to approve the increase in compensation. All in favor. Marina will notify the bookkeeper and Leslie will notify the employee.
  
- 6. Reports and Information**
  - A. Board Reports - none**

## **B. Staff Reports**

- Nick gave a report on the possibility of MRRPD becoming a Community Service District (CSD) and answered questions from the board. The County has retained the services of a consultant from RSG Corp to provide opportunities for unincorporated communities to explore if forming governance or finance districts could improve services in their communities. RSG will provide information and technical assistance to interested communities tailored for the needs and dynamics of each community. MRRPD will reach out to RSG and the District will also consult with Cazadero MAC Member Mike Nichols who is very knowledgeable regarding CSD's. (Cazadero is a CSD)
- There continue to be issues with vandalism of MRRPD facilities. The skatepark was tagged again, all three public restrooms at the Community Center were tagged and a sink was ripped from the wall. Someone also drove around the locked gate at Creekside to access the lower parking lot. The vandalism usually takes place on the weekends.
- Asking for parking donations on July 4<sup>th</sup> holiday is being considered. In past years volunteers have collected donations and handed out small trash bags to beachgoers. The donations help offset the cost of post-holiday clean up and the bagged trash is easier to manage.
- There have been 34 sign ups for the newsletter. The first newsletter is scheduled to go out by June 27.
- A couple of old photos on the MRRPD website have been replaced with newer ones.
- A sample of the ad MRRPD has in the Sonoma County Visitors guide was shown to the board. This is the second year using the same ad. New marketing ideas are needed.
- Marina will deliver the \$200,000.00 investment fund check to the County Treasury in person. With the additional funds added to the account our yearly interest amount will increase.
- Beach receipts for the last weekend totaled \$2500.

## **C. Budget Committee – None**

## **D. Facilities/Safety Committee –**

- See draft minutes from 5-9-25 and 6-4-25

## **E. Personnel Committee – none**

## **F. Marketing and Public Outreach – none**

## **7. Correspondence – None**

- 8. Action Items** – *A motion will be made and seconded for each item followed by Board discussion. The item will then be opened for public discussion. Public comment will then close. Final discussion of the item by the Board will take place with no public interruption. The Board will then vote*

**Resolution 481 – approving appropriations limit FY 25/26 in the amount of \$467, 948.19**

Motion to approve by Brooke, second by David. Roll call vote – Steve Baxman; aye, Allison Baumhefner; aye, David Gatlin; aye, Brooke Maury; aye.

**Resolution 482 – approving FY 25/26 Preliminary Budget**

Motion to approve by David, second by Brooke. Roll call vote- Steve Baxman; aye, Allison Baumhefner; aye, David Gatlin; aye, Brooke Maury; aye

9. **Review Monthly Accounts Payable:** The P&L report reflected May expenses of \$34,428.49
  
10. **Next Meeting/Adjournment** – Meeting was adjourned at 5:37pm. Next meeting is scheduled for July 14, 2025 at 5:00 pm.

**FACILITIES AND SAFETY COMMITTEE MEETING (in person)**  
**Wednesday June 4, 2025 @ 8:30am**

**1. Call to Order – 8:30am**

**2. Roll Call and Approval of Today’s Agenda and Minutes of May 9, 2025**

Present: Board members Steve Baxman, Jean Sasso, Administrator Marina McTaggart; Park Supv., Leslie Hofelich, Maintenance and Landscape Asst., Nick Thayer, PRAXIS Architects consultants Brian Grant and Stephanie Felch

Approval of agenda and minutes of May 9, 2025. Leslie moved to approve both the agenda and minutes, second by Jean- all in favor

**3. Public Comment-None**

**4. Reports and Information**

Leslie and Nick

- Memorial Day weekend crowds were not as many as last year.
- Signs have been posted at the ‘T’ and the lower beach entrance – no amplified sound, no alcohol, pack it in – pack it out. Additional signs will be ordered in Spanish.
- Chris from Noel’s Automotive is coordinating with Brian and Stephanie on installing grab bars on the railings at Lightwave Café and fabricating a step at the entrance.
- There have been issues with a renter at the Tax Office building located at the Community Center/beach entrance encroaching on Park District property with his collection of belongings. This was a problem when there was a recent leak, and the plumber could not access the Community Center water shut off until the renter moved some of his items out of the way.
- The volleyball net at the beach has been put up.
- There has been an increase in requests for dedicated pickleball courts. The tennis courts at the amphitheater are lined for pickleball but the height of the net is set for tennis. MRRPD will consider designating one of the tennis courts for pickle ball with the correct net height.
- The Terrapin Crossroads Roadshow event at the Amphitheater was a big success. The show was respectful of the venue and hired ‘Green Mary’ to deal with trash and waste.
- Nick reported that there were several trees on MRRPD property that were tall and dead. Monte Rio Fire Dept will assist with removal
- Nick presented a summary to the committee on the possibility of re-incorporating MRRPD as a Community Services District (CSD) as an option to protect MRRPD’s future and address the needs of our communities. He will give a report to the board at the June 9 meeting.

Marina

- At a recent event at the Community Center 3 people tripped over the wheel stop curbs and fell. MRRPD is considering painting the curbs and installing new curbs at the parking spaces that don’t have them for uniformity.

- MRRPD was sad to learn that Cary Ostrofe has passed away. Cary worked for the District last year and was also instrumental in helping to raise funds for the Skatepark.
- Marina contacted Mindy Craig from Blue Point Planning regarding the grant they submitted in partnership with MRRPD. The award notification will be announced in June.
- Vacation Races will be making a donation to MRRPD as a thank you for being allowed to stage their shuttle buses in the parking lot in mid May.
- Boat rentals have made approximately \$7000 YTD and food concessions have made about \$3100. It was suggested that burgers return to the food concession menu.
- There have increased requests for using the Community Center for meetings. Event requests are also increasing.

## 5. New Business – None

## 6. Old Business

### A. Grant Updates-None

### B. Emergency Preparedness- None

### C. Update on Trails Projects and SWS/Starrett Hill Acquisition

- Brian and Stephanie continue to attend monthly meetings with Olivia Fiore of Sonoma County Ag + Open Space. Recently MRFPD assisted in transporting staff from the various agencies up the hill to tour the property. Several MRRPD board members are also interested in touring the property. The additional 1517 acre acquisition to Monte Rio Redwoods Regional Park has been finalized by the County. *(Not MRRPD property)*

## 7. Safety Committee Report

- Steve reported that there was a near drowning of a 14-year-old boy who could not swim and went into the river after a ball. Another person went into the river to assist and both of them were going under. They were rescued by two others who had observed the situation from the beach. The boy had swallowed a lot of water and was sent to the hospital.

## 8. Adjourn/Next Meeting – Adjourned at 9:22am; next meeting date July 9, 2025.