

FACILITIES AND SAFETY COMMITTEE MEETING (in person)

Tuesday April 9, 2025 @ 8:30am

1. Call to Order – 8:30am

2. Roll Call and Approval of Today's Agenda and Minutes of March 5, 2025

Present: Board members Steve Baxman, Brooke Maury (for Jean Sasso); Administrator Marina McTaggart; Park Supv., Leslie Hofelich, Maintenance and Landscape Asst., Nick Thayer PRAXIS Architects consultants Brian Grant and Stephanie Felch

Approval of agenda and minutes of March 5, 2025. Leslie moved to approve both the agenda and minutes, second by Brooke- all in favor

3. Public Comment – none

4. Reports and Information

Leslie and Nick

- The Community Volunteer Day that Nick organized was a big success. Between 10-15 people attended throughout the morning. The next workday is tentatively scheduled for July.
- The solar system issue at the Community Center has been resolved. PGE was contacted as it was believed something may have occurred when their contractor installed the automatic transfer switch needed in preparation for the Community Center becoming a Public Resource Center. Their contractor was able to resolve the issue.
- There is an issue with the solar system at Creekside. Leslie is investigating.
- A door at the Empowerment Center has been replaced.
- Repairs at the Koret Park playground have been completed.
- Repairs at the Amphitheater are on track. Lighting has been installed and new barn doors are in the process of being fabricated and installed.

Brian

- Brian will connect with Greg Gillis about sharing the costs of the latest Skatepark repair invoice

Marina

- A request was received from a taco truck vendor to set up in the upper parking lot during the summer months. The committee was not in favor as it would take reduce the number of available parking spaces. Marina will notify the vendor of the decision.
- A \$10,000 donation check was received from the San Francisco Foundation to be used for general operational needs.
- There was a power outage over a week ago and since then the office has not been able to print or scan. Nerds has been contacted for assistance.
- Brian and Stephanie will submit estimates and drawings for a railing installation at the entrance to Lightwave Café.
- An estimate of 62,000.00 has been received for repairs of the tennis courts.
- Marina has revised the Facilities Rules and Regulations document to clarify the sections regarding dance floors and deliveries and charges for clients requested use of the facility outside of the hours specified in the contract.

- Marina reported that there have been increased facility use requests from organizations wishing to hold meetings at the Community Center.

5. New Business – None

6. Old Business

A. Grant Updates-

- There is a grant opportunity being offered through CARPD (California Association of Recreation and Districts) that MRRPD may qualify for. The grant allows for tennis courts and skateparks projects. Marina, Brian and Stephanie will follow up.

B. Emergency Preparedness- None

C. Update on Trails Projects and SWS/Starrett Hill Acquisition

- Brian and Stephanie continue to attend monthly meetings with Olivia Fiore of Sonoma County Ag + Open Space. John and Shanti from Sonoma Land Trust will present options and other possible funding sources for the Starrett Hill Acquisition at a future board meeting.

7. Safety Committee Report

- Yoga class attendees have requested a first aid class. Monte Rio Fire will be providing first aid training to the summer seasonal employees as part of orientation on May 10, 2025. The yoga class and members of the public will also be invited to attend.

8. Adjourn/Next Meeting – Adjourned at 9:15am; next meeting date May 7, 2025.