

**MINUTES  
REGULAR MEETING OF THE  
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**Special Meeting**

**October 28, 2024, at 5:00 pm  
20488 Hwy 116, Monte Rio, CA 95462  
In Person**

- 1. Call to Order** – The meeting was called to order at 5:00pm by Board Chair Steve Baxman.
  
- 2. Roll Call and Approval of Today’s Agenda and Minutes from October 14, 2024**  
Present: Directors Steve Baxman, Jean Sasso, David Gatlin, Allison Baumhefner, Administrator Marina McTaggart  
  
David moved, second by Allison, approval of this agenda and minutes from October 14. All were in favor.
  
- 3. Public Comment** – None
  
- 4. Old Business** – None
  
- 5. New Business-**
  - A. Seating and swearing in of new board member Brooke Maury.** David moved, second by Allison to approve the appointment of Brooke Maury to the MRRPD Board. Roll call vote: Steve Baxman; aye, Jean Sasso, aye; Allison Baumhefner, aye; David Gatlin, aye. The oath of office was administered by Board Chair Steve Baxman and Brooke Maury was seated on the Board.
  - B. Reorganization of Standing Committees.** The Committees are reorganized as follows:  
Facilities and Safety Committee – Steve Baxman, Jean Sasso  
Personnel Committee – Steve Baxman, Jean Sasso  
Budget Committee- Allison Baumhefner, David Gatlin  
Marketing Committee – Allison Baumhefner, Brooke Maury
  
- 6. Reports and Information**
  - A. Board Reports-** none
  - B. Staff Reports**  
Marina reported that there is a production company (Taylor Street Production) interested in holding a 2-day concert at the Amphitheater in May or June. She is in the process of arranging a site visit with them. They are very interested in the Amphitheater venue. There is also continuing interest in the rental of the Meadow from clients who are getting married at Inn on the Russian River and wish to use the space for overflow guests, games, photos etc.

**C. Budget Committee** – see Section 5b above

**D Facilities/Safety Committee** –

- No meeting since October 9
- Steve reported that a large limb fell from the oak tree near the playground during the night. Closer inspection revealed that the tree was rotting from the inside, and it was subsequently removed entirely.

**E. Personnel Committee** – none

**F. Marketing and Public Outreach** – see Section 5b above

**7. Correspondence** – None

**8. Action Items** – none

*A motion will be made and seconded for each item followed by Board discussion. The item will then be opened for public discussion. Public comment will then close. Final discussion of the item by the Board will take place with no public interruption. The Board will then vote.*

**9. Review Monthly Accounts Payable:** The P&L report reflected September expenses of \$40,993.29

**10. Next Meeting/Adjournment** – Meeting was adjourned at 5:16pm. Next meeting is scheduled for December 16, 2024 (tentative) at 5:00 pm.

