

**MINUTES  
REGULAR MEETING OF THE  
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**Monday, September 12, 2022, at 5:00 pm  
20488 Hwy 116, Monte Rio, CA 95462  
Virtual**

1. **Call to Order** – The meeting was called to order at 5:00 pm by Chair Steve Baxman.
2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**  
Present: Directors Steve Baxman, Jean Sasso and Allison Baumhefner, Paul DuBray;  
Administrator Marina McTaggart, Asst. Administrator Sherry Pimsler.  
  
Paul moved, Allison seconded approval of this agenda and minutes of August 8, 2022. All were in favor.
3. **Public Comment** – None
4. **Old Business** – None
5. **New Business** –
  - A. Resolution 459: Authorizing Remote Teleconference Meetings until November 14, 2022. Jean announced that she will not be able to attend next meeting. Allison took the opportunity to announce that she will be in Mexico this winter but will try to be available for virtual meetings.
6. **Reports & Information**
  - A. **Board Reports** – None
  - B. **Staff Reports**
    - Marina announced that the Beach concessions will close as of September 18<sup>th</sup>, weather permitting. (*Post-meeting note: The weekend of the 17<sup>th</sup>/18<sup>th</sup> was overcast, forcing the concessions to close earlier than anticipated.*) Marina will provide the Board with a profit & loss report on the season at October's meeting.
    - The County health inspector issued good reports on both Beach and MRCC kitchens.
    - Per a request from CalOES, an email was sent to them to say that all projects have been completed and to request close-out of the 2019 Flood Project DR-4434 PW 132, 136 and 176.
  - C. **Budget Committee** – None
  - D. **Facilities/Safety Committee** –
    - Steve reported on the FSC meeting of September 7<sup>th</sup>. Refer to the draft minutes, attached.
  - E. **Personnel Committee** – None. Request was made to schedule a meeting.
  - F. **Marketing & Public Outreach Committee** – None.
  - G. **Creekside OWTS (Onsite Wastewater Treatment System)** – No update.
7. **Correspondence** – None
8. **Action Items** –
  - A. Resolution 459: Authorizing Remote Teleconference Meetings Until November 14, 2022

Resolution was introduced by Chair Steve Baxman; Director Paul DuBray moved the item; Director Allison Baumhefner seconded. The resolution was passed on a roll call vote as follows: Baxman Aye, Sasso Aye, DuBray Aye, Baumhefner Aye.

**9. Review Monthly Accounts Payable:** The P&L report for August reflected expenses of - \$43,707.29.

**10. Next Meeting/Adjournment** – Meeting was adjourned at 5:13 pm. Next meeting is scheduled for October 10, 2022 at 5:00 pm (virtual).

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## **DRAFT MINUTES**

### **FACILITIES & SAFETY COMMITTEE MEETING (Virtual)**

**Wednesday, Sept 7, 2022, @ 8:30 am**

**Monte Rio Community Center, Monte Rio, CA 95462**

**1. Call to Order** - The meeting was called to order at 8:30 am by Chair Steve Baxman

**2. Roll Call** -

Present: Directors Steve Baxman and Jean Sasso; Administrator Marina McTaggart and Assistant Administrator Sherry Pimsler; Brian Grant and Stephanie Felch of PRAXIS Architects.

#### **Approval of Minutes/Agenda**

Jean moved to approve the minutes of August 3rd and agenda for this morning's meeting; Brian seconded; all approved.

**3. Public Comment** – None

**4. Reports & Information** –

- John Hailer has partially resigned, but is still involved with MRRPD on an on-call basis. Kathy O'Connell has also resigned and has been replaced by Dave Young to clean restrooms.
- Steve and Leslie will facilitate the beach tear down following the weekend of Sept. 16<sup>th</sup>.
- Labor Day weekend: Parking was backed up and trash was excessive. There was discussion regarding monitoring the parking lot next year on both July 4<sup>th</sup> and Labor Day weekends and closing the lot when it is full.
- An unannounced County inspection of the kitchen took place on August 26<sup>th</sup>. One minor infraction was noted.
- The donation of a basketball hoop is no longer being offered as it has gone to someone else.
- Empowerment Center – The original use agreement included an extra \$100 for utilities in addition to rent, but utilities have increased substantially since then. Since the ATT bill itself has increased to more than \$100/month (due to WCCS' requested added services) District will email Michael Martin to inform him that the utility charges will be separated from rent when the use agreement is renewed.
- Brian and Stephanie observed that excess garbage had been dumped at Creekside over the weekend. Steve offered to go by and take a look. *(Update - shortly after the meeting ended Stephanie observed that recycling had been handled and garbage emptied, with a new bag installed, thanks to Leslie's request to EverClean for extra service.)*

**5. New Business** – None

**6. Old Business -**

**A. Monte Rio Bridge Replacement Impact –**

- The Final Environmental Impact Report was approved by the Board of Supervisor on 8/30/22. Brian noted that LACO’s peer review (commissioned by MRRPD) was one of the only documents presented to the Board.
- Now that the EIR is approved, the District will take an appropriate opportunity to restate its interest in the possibility of renting the Community Center as office space during construction and exploring other means to reimburse the District for losses.

**B. Grant Updates – (Per Capita Grant)**

- Progress Reports for August /September will be submitted by October 3rd to Rosalind Rowe, the new Per Capita Project Manager at State Parks. The Status Report will include:
  - ✓ The Notice of Exemption documents (for both projects), which have been signed by Marina.
  - ✓ Receipts for reimbursement for work billed to-date. (75% of funds have been spent for the Community Center project. The additional 25% will be reimbursed after final walk-through.)
  - ✓ The Deed Restriction documents, necessary before reimbursement can be made.
- PRAXIS was able to obtain a permit for the solar panels at Creekside from PRMD without a professional appraisal of the building.
- CEQA exemptions were then filed with the County Recorder for Solar Panels at Creekside and Community Center. They are available online from the County.
- Since completing the originally designed skate pool will not be feasible with the amount of Per Capita Grant funding available for that purpose, the consultant (original designer) will provide improvement proposals in pieces that can be tackled as funding materializes. PRAXIS will attempt to involve the skate boarders once again, who may or may not choose to throw in the funds they have collected to-date.
  - ✓ Marina suggested re-submitting the T-Mobile Grant application. \$128,000 is needed to complete the original design: \$65,000 is available from the Per Capita Grant; another \$50,000 from the T-Mobile Grant would make the whole project feasible.

**C. 2019 Flood Impact:** No update.

**D. Flood/Emergency Preparedness:** No update.

**E. Trails Projects Update –**

- Trail work and clean up continues on the old Torr property on Tyrone. Steve said there is an actively producing spring up there.

**7. Safety Committee Report -** Steve reported no injuries or drownings this year. One bridge jumper was injured (not on MRRPD property), but he left the scene before response team could get to him.

**8. Next Meeting Date:** October 5, 2022

**9. Adjournment:** 9:08 am