

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**Monday, October 10, 2022, at 5:00 pm
20488 Hwy 116, Monte Rio, CA 95462
Virtual**

1. Call to Order – The meeting was called to order at 5:00 pm by Chair Steve Baxman.

2. Roll Call and Approval of Agenda and Minutes from Previous Meeting

Present: Directors Steve Baxman, Jean Sasso and Allison Baumhefner, Paul DuBray;
Administrator Marina McTaggart, Asst. Administrator Sherry Pimsler.

Paul moved, Allison seconded approval of this agenda and minutes of September 12, 2022.
All were in favor.

3. Public Comment – None

4. Old Business – None

5. New Business –

A. Resolution 459: Authorizing Remote Teleconference Meetings until January 9, 2023.

6. Reports & Information

A. Board Reports – None

B. Staff Reports

- Marina reported that Monte Rio Recreation and Park District is now on NextDoor as a public agency.
- A Community Investment Fund Grant in the amount of \$4000 has been submitted to the County to help offset the cost of beach trash removal in the summer months.
- Marina reported that signing up for the State Funded CalSavers retirement program is still in progress. They are not able to locate our agency with the information provided and have requested additional documents.
- Marina reported on a new branding campaign by the County called Respect Russian River. A standardized signage collaboration between Sonoma County Regional Parks, Russian River Recreation and Park District and Monte Rio Recreation and Park District is being discussed.
- SAM (System for Award Management) renewal is in progress and once completed will then be transferred over to the new administrator.
- Marina reported that Governor Newsom is expected to sign a bill which would allow for changes to the Brown Act with regard to public meetings. If passed there would be several choices on how meetings are held – in person, hybrid or virtual.

C. Budget Committee

- Allison stated that a budget meeting would be scheduled.
- Marina reported on Beach revenue and provided a comparison between last year and this year. Revenue declined, payroll increased, and beach staffing increased. Changes in staffing/operating days will be reviewed for next year's season.

D. Facilities/Safety Committee –

- Steve reported on the FSC meeting of October 5th. Refer to the draft minutes, attached.

E. Personnel Committee – None. Request was made to schedule a meeting.

F. Marketing & Public Outreach Committee – Marina reported that the Marketing budget has been increased from \$900 to \$3000 at the request of the Administrator and with the approval of the Board Chair. A Marketing and Public Outreach Meeting will be scheduled.

G. Creekside OWTS (Onsite Wastewater Treatment System) – No update.

7. Correspondence – None

8. Action Items –

- A.** Resolution 459: Authorizing Remote Teleconference Meetings Until November 14, 2022
Resolution was introduced by Chair Steve Baxman; Director Allison Baumhefner moved the item; Director Paul Dubray seconded. The resolution was passed on a roll call vote as follows: Baxman Aye, Sasso Aye, DuBray Aye, Baumhefner Aye.

9. Review Monthly Accounts Payable: The P&L report September reflected expenses of - \$41,295.37

10. Next Meeting/Adjournment – Meeting was adjourned at 5:21 pm. Next meeting is scheduled for November 14, 2022 at 5:00 pm (virtual).

MINUTES

FACILITIES & SAFETY COMMITTEE MEETING (Virtual)

Wednesday, October 5, 2022, @ 8:30 am

Monte Rio Community Center, Monte Rio, CA 95462

1. **Call to Order** - The meeting was called to order at 8:30 am by Chair Steve Baxman

2. **Roll Call** -

Present: Directors Steve Baxman and Jean Sasso; Assistant Administrator Sherry Pimsler; Brian Grant and Stephanie Felch of PRAXIS Architects. Absent: Administrator Marina McTaggart.

Approval of Minutes/Agenda

Brian corrected the minutes of September 7th to say that the total amount needed to complete the original design of the skate park is \$200,000, not \$128,000. Brian then moved to approve the minutes of September 7th and agenda for this morning's meeting; Jean seconded; all approved.

3. **Public Comment** – None

4. **Reports & Information** –

- Email was sent to McCollum requesting a flow study of Creekside OSWTS. Once that and the bi-annual inspection report from McCollum are complete, a report to MRFPD and MRRPD boards will be issued. Steve said that McCollum's agent checked out the fire house and reported that grease was being put down the drain.
- Steve reported on the Beach teardown: Tires on the boat rental office were flat and have been replaced. Occidental towed the trailer at no cost. Otherwise, everything went smoothly.
- Cleaning: Nee Yorng, who cleans the Community Center, is in Cambodia for two months. Pamela and Leslie will fill in. There is a new outside bathroom cleaner, Dave Young.
- In legislative news, AB 2449 establishes a new avenue for a minority of a local agency's board to meet remotely without noticing or providing public access to their remote meeting location under modified Brown Act requirements, provided that the agency abides by the procedural requirements within the legislation and a quorum of the board meets in-person. Meanwhile, the amended Brown Act (AB 361) allowing for virtual meetings of the entire board, will remain in effect through 2023.
- Marina is notifying the Empowerment Center of utility costs that are exceeding the original agreement. The original use agreement included \$100 above the rental amount to cover utilities, but costs have now risen significantly. Future use agreements will separate out the utilities costs from rent, to make clear that any increase is to cover utilities and to demonstrate the District's commitment to this public service by maintaining a very reasonable rental rate.

5. **New Business** – None

6. **Old Business** -

A. Monte Rio Bridge Replacement Impact – None

B. Grant Updates – (Per Capita Grant)

- Progress reports, alone, were sent to Rosalind Rowe to meet the Oct. 3 deadline, followed by a second email asking about the deed restriction documents. They will be notarized by Steve and submitted in early November, along with the project contracts and invoices requesting payment.

Solar Panels

- The District has registered with the DIR to accommodate Solar Works' upload of payroll data.
- Solar system orientation and related documents are on file.
 - Insurance is to be notified of installation to add to our schedule of assets.
 - An orientation needs to be scheduled. Brian expressed interest in attending and Leslie should be there.
 - A protocol should be established for regular cleaning.
 - True up charges can be tracked on the monthly PG&E bill.

C. 2019 Flood Impact: No update.

D. Flood/Emergency Preparedness: No update.

E. Trails Projects Update –

- Trail work continues on the west side of Main, just beyond Creekside Park, where it appears that Regional Parks is laying out boundaries for a parking area. Cameras off Tyrone continue to be maintained and recently picked up an image of a bear in the area.

7. Safety Committee Report –

- Steve reported more sink holes in the parking lot across from the theater and over by the Empowerment Center.
- It was a good summer with few issues: one near drowning and one incident of youth jumping off the bridge (not on MRRPD property).

8. Next Meeting Date: November 9, 2022

9. Adjournment: 8:49 am