

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**Monday, February 14, 2022, at 6:00 pm
Virtual Meeting**

- 1. Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.
- 2. Roll Call and Approval of Agenda and Minutes from Previous Meeting**
Present: Directors Steve Baxman, Jean Sasso, Paul DuBray and Allison Baumhefner;
Administrator/Board Clerk Sherry Pimsler; Brian Grant of PRAXIS Architects.

Paul moved and Jean seconded approval of this evening’s agenda and minutes of January 10, 2022.
- 3. Public Comment** – None
- 4. Old Business** – None
- 5. New Business** –
 - A. Resolution 448: Authorizing Remote Teleconference Meetings in March**
(discussion/action)
A number of directors voiced a preference for in-person meetings, but virtual meetings until the March 14th meeting appeared to win out.
- 6. Reports & Information**
 - A. Board Reports** –
 - Jean wished everyone Happy Valentine’s Day.
 - B. Staff Reports**
 - Sherry announced that she will be unable to attend the Facilities Committee meeting on March 9th and asked if it could be moved to March 2nd, which committee members agreed upon.
 - A shed was installed outside of the MRCC kitchen without Administrator’s knowledge. The Facilities Committee requested that the Board decide whether it can remain. (Refer to Facilities Committee notes, attached.) After discussion, the Board agreed that the shed can remain if the Facilities Committee approves and an agreement with caterers transfers ownership (through purchase) to MRRPD and includes some kind of future rental arrangement. Caterers had been misinformed about the approval process that should have taken place.
 - C. Budget Committee** – None
 - D. Facilities/Safety Committee** – Minutes attached.
 - E. Personnel Committee** – Meeting scheduled for Thursday, the 17th.
 - F. Marketing & Public Outreach Committee** – None
 - G. Creekside OWTS (Onsite Wastewater Treatment System)** – Shared use agreement still pending.

7. Correspondence – None

8. Action Items –

A. Resolution 448: Authorizing Remote Teleconference Meetings in March
(discussion/action)

Chair Baxman introduced the resolution, Jean Sasso moved its adoption, and Paul DuBray seconded the motion. Vote: Baxman aye, Sasso aye, DuBray aye, and Baumhefner aye.

9. Review Monthly Accounts Payable: The P&L report for January reflected expenses of - \$3,685.92.

10. Next Meeting/Adjournment – Meeting was adjourned at 6:35 pm. Next meeting is scheduled for March 14, 2022 at 6:00 pm (virtual).

DRAFT MINUTES
FACILITIES & SAFETY COMMITTEE MEETING
Wednesday, February 9, 2022, @ 8:30 am
Virtual

1. **Call to Order** - The meeting was called to order at 8:32 am by Chair Steve Baxman.

2. **Roll Call**

Present: Directors Steve Baxman and Jean Sasso; Administrator Sherry Pimsler; Brian Grant and Stephanie Felch of PRAXIS Architects.

Approval of Minutes/Agenda

Jean moved and Steve seconded approval of this meeting's agenda and the minutes of December 8, 2021; unanimously approved.

3. **Public Comment** – None

4. **Reports & Information**

- Follow-up on the County's Creekside OSWTS inspection: Committee confirmed that planter boxes have been moved off the sand pit. Need for a ramp over the reserve area to access gym will be looked into.
- OSWTS: Sherry is reaching out to MRFPD's attorney re shared use agreement between MRRPD and MRFPD.
- Steve and Leslie are working with Michele McDonnell re temporary outdoor sink by Teen Center for Variety Show. Steve suggests a 55-gallon drum for greywater disposal. Michele will use her contractors for work beyond that, to be taken down after the show..
- A shed was installed outside the MRCC kitchen without consulting Steve or Sherry. Committee agreed that matter should be taken to the Board.
- Steve will refer Ed Halsey to the County regarding removal of the Mimosa in park and ride by Fire House.

5. **New Business** –

- Proposed Use of CIP Reserve Funds (discussion/possible recommendation)
 - The committee discussed possible improvements to the Meadow and Amphitheater, with the idea of moving facilities rental interest to those venues during bridge replacement. CIP Reserves would be available after accounting for:
 - The Per Capita Grant match of \$20,000 at Creekside.
 - Partial re-roofing of the Community Center to make ready for installation of Per Capita Grant solar panels (\$10,000).
 - Possible extraneous expenses in order to carry out the Per Capita Grant projects.
 - Purchase of an ADA vehicle for the Beach and security gate for storage by tool shed. (No longer part of Per Capita Grant.)
 - Ideas (as well as other possibilities) included:
 - Improved electrical access at the Meadow.
 - Portable wedding arbor for use in both Amphitheater and Meadow.

- Possible search for FEMA remediation grant match to raise the Teen Center, creating flood-worthy gazebo area beneath.
- Possible improvements to Playhouse (which goes under water during floods).

6. Old Business -

- **Bridge Replacement Impact:**

- The BAE survey is being brought to a close, after which, they will issue a report. We will schedule a meeting with Lynda Hopkins once the report is received.
- PRAXIS will send DTPW a proposed plan for the abandoned roadway above the existing abutment at the south end of the bridge. (Seating and a planted area recommended by committee at their Nov. meeting.)
- Sherry has 2020 and 2021 zip codes ready to send to Deborah Wahl. She will mention the conflicting traffic plan at the middle parking lot, where construction equipment roadway will cross the access road to the Beach. Also, ask about the conversations they've had with Fish & Wildlife regarding the parking lot.

- **Grant Updates – Per Capita Grant:**

- MRRPD received a \$2,000 CIF grant, to be used for Beach cleanup (Sorensons)
- F&W's suggestion that we look into a Wildlife Conservation Board (WCB) grant funding to replace F&W restroom doors was discussed. With PRAXIS support, Sherry will email Brian Shelton to point out the amount the District spends on vandalism and maintenance of the restrooms every year, and wording in the operating agreement stating that they would cover incidents of vandalism.

- Per Capita Grant (Skate Park):

- Signed contracts submitted to the State have been approved and money allocated. They have given the go-ahead to begin projects.
- Sherry has contacted the A/V specialist who is scheduling the District, hopefully before season gets busy.
- SolarWorks contracts will be newly signed and sent, along with deposit. SolarWorks will apply for County permits, after which required CEQA (categorical exemption) documents can be provided to State.
- Deed restriction documents received, to be signed by Steve in presence of Notary.
- State reminded us that any project under the Grant must have ADA access.
- Regarding the Creekside water well project, Brian has been in touch with a driller and an equipment dealer. The total cost is estimated at \$25,000.
- Brian has been in conversation with Kenny Reed, a semi-professional skate boarder and skate park fundraising supporter. They will reach out to the boarders to discuss a smaller scope of improvements and options for use of funds they've raised so far.

- **2019 Flood Impact Update:** No update..

- **Flood/Emergency Preparedness:** Brian has been in contact with Presray to fabricate flood gate parts (\$6,762 cost).

- **Trails Projects Update** – No update..

- **Safety Committee Report:**

- Steve was informed by Brooke at Regional Parks that they will be doing some prescriptive burns around Monte Rio to create fuel breaks.
- He also reported a number of holes at the Amphitheater lawn (possibly dug by a dog) that should be filled.

- Refer to Grant Updates regarding ADA restroom door replacement at F&W restrooms.
- Homeless vehicles are moving back onto Moscow Road. (Not MRRPD property.)

7. **Next Meeting Date:** March 9, 2022 (*subsequently changed to March 2nd.*)

8. **Adjournment:** 9:26 am