

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**Monday, October 11, 2021, at 6:00 pm
Monte Rio Community Center**

1. Call to Order – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. Roll Call and Approval of Agenda and Minutes from Previous Meeting

Present: Directors Steve Baxman, Marina McTaggart, Paul DuBray and Linda Santa Cruz;
Administrator/Board Clerk Sherry Pimsler; Stephanie Felch and Brian Grant of PRAXIS Architects.
Absent: Director Jean Sasso.

Linda moved and Paul seconded approval of this evening's agenda and minutes of September 13, 2021.

3. Public Comment – None

4. Old Business –

A. Expenditure of Additional Per Capita Grant Funding (discussion/vote)

- The issue was undecided. The Board did not want to make a determination on remaining funds until the T-Mobile Grant is announced and the amount raised by the skate board community is known. They may not be able to make a decision until December. Application deadline is December 30th.

B. Reaffirmation of Winter Schedule for Meetings of the Monte Rio Recreation & Park District (Discussion/Vote)

- This item was tabled until the January 10th meeting. A November meeting will be scheduled; a potluck customarily takes the place of a December meeting.

5. New Business –

A. Resolution 000444 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of Monte Rio Recreation & Park District for the Period October 11, 2021 through November 8, 2021 Pursuant to Brown Act Provisions (Action Item)

- The Governor signed an Executive Order extending the Brown Act provisions beyond September 30th which will allow agencies to meet remotely during a declared state of emergency without the usual Brown Act requirement to post meeting notices and/or agendas at all teleconference locations. Each time the agency wishes to meet remotely, it is required to pass this resolution by majority vote *30 days in advance*, stating that meeting in person would pose an imminent risk to the health or safety of attendees. The resolution must be renewed every month if the agency desires to continue meeting under these modified Brown Act requirements. Once the resolution lapses, the next meeting must be in person. The resolution can be re-introduced any time the agency wishes to meet remotely at its next meeting.
- While the public must continue to have access to remote meetings and be provided the ability to make public comment, these modifications do not require agencies to make all remote meeting sites accessible to the public or to include the remote location details in the meeting notice or agenda.
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency

6. Reports & Information

A. Board Reports –

- Linda Santa Cruz announced her resignation as of November 3 or 4 because she's moving back to Virginia.
- Paul asked for information on the fate of the old school wing at Creekside Park. Brian explained the ongoing search for funding to undertake Phase II of the renovation project, which will turn that wing into a watershed museum and learning center.

B. Staff Reports

- Sherry reported that the County inspected the septic at Creekside, in accordance with their two-year schedule requirement, although this is the first visit since the system was installed. A McCollum Engineering technician met them on site. We anticipate a follow-up report.
- Also, RH & Sons performed their annual inspection of the backflow device at Creekside and submitted a report to Sweetwater Springs Water District.
- The Community Center was tented for termites October 6-8. Leslie made sure everything went smoothly.

C. Budget Committee – None.

D. Facilities/Safety Committee –

- Although reimbursement for repair due to vandalism is written into the Fish & Wildlife-MRRPD operating agreement, Brian Shelton of F&W said the cost of repairing the restroom doors was outside their budget. He suggested the District apply for a grant from the Wildlife Conservation Board (WCB). Since the application period has closed, we must wait until next year.
- Lightwave Cafe and Empowerment Center leases are scheduled for review.
- Lines leading from the County culvert that crosses Main St. at Creekside will be flushed by Steve to prevent a backup of stormwater flooding the trails.
- Brian mentioned that West County Health Services has some lattice to dispose of after they move into the new building. Leslie may be able to use it at the Beach.
- Brian received an approximate \$600 estimate for fabrication of the Creekside drinking fountain part to make it tamper-proof.

Bridge Replacement:

- The impact survey has been distributed to local businesses. There is a recommended two week wait. The District is not asking for financial collaboration at this time. Notice of the survey has been posted on Facebook.
- Sherry was advised to fill out the survey as well – one for each enterprise.
- The committee will check in with Debra Wohler at the County regarding impact on the District, since we anticipate significant hardship; also, touch in with Brian Shelton of Fish & Wildlife, since he had some concerns about F&W facilities.

Grant Updates –

Per Capital Grant:

Solar Panel Project:

- There was a brief discussion about peripheral costs related to the solar panel projects.
- Once a new generator is purchased, it may be installed at Creekside and the existing one moved over to the Community Center.
- Another extension may be needed for expenditure of the \$15,000 MAC grant.

Skate Park:

- The T-Mobile Grant was submitted by Brian and Stephanie – with letters of support from Lynda Hopkins, Sonoma County District Attorney and Regional Parks, West County Community Services and Friends of Monte Rio.
- Fundraiser: Flyers have been posted. Insurance certification is still to be submitted by organizer. The District's accounting consultant and auditor have both confirmed that MRRPD can take in donations directly, but Friends of Monte Rio has agreed to act as a 501(c)(3) recipient in case a donor requires one. MRRPD will establish a dedicated account for the fundraiser and records will be made available to the public.

Trail Projects Update:

- Steve said they are still clearing old fire roads for access.
- The Nash property has been sold to a local resident.

Safety Committee Report:

- Refer to Facility Committee Reports (above) for update on replacement of F&W ADA restroom door.
- Steve reported continued vigilance over homeless encampments. Some have returned to Moscow Road since the County mandated removal.

F. Marketing & Public Outreach Committee – None

G. CWA (Creekside Wastewater Authority at Creekside Park) – No update on operating agreement in the hands of MRFPD attorney.

7. Correspondence – None

8. Action Items –

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- The item was introduced by Chair Steve Baxman, moved by Paul DuBray, and seconded by Marina McTaggart. There was no public comment. The resolution passed on a unanimous roll call vote of those present, as follows: Baxman, Aye; McTaggart, Aye; DuBray, Aye; Santa Cruz, Aye; Sasso, Absent.

9. Review Monthly Accounts Payable: The P&L report for October reflected expenses of \$33,056.88.

10. Next Meeting/Adjournment – Meeting was adjourned at 6:37 pm. The next Board meeting will take place on November 8, 2021 at 6 pm.