

MINUTES
A. REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

Monday, March 8, 2021, at 6:00 pm
Virtual Meeting

1. Call to Order – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. Roll Call and Approval of Agenda and Minutes from Previous Meeting

Present: Directors Steve Baxman, Jean Sasso, Marina McTaggart, Paul DuBray and Linda Santa Cruz; Administrator/Board Clerk Sherry Pimsler and Brian Grant of PRAXIS Architects.

Guest: Deborah Waller, Design Consultant for Sonoma County Department of Transportation and Public Works

Jean moved and Paul seconded approval of this evening's agenda and minutes of February 8, 2021.

3. Public Comment – None.

4. Old Business – None

5. New Business –

A. Frequency of MRRPD Board Meetings: Steve asked members if they would like to consider meeting every other month when business is not pressing. Paul proposed meeting every other month during the winter and every month during the summer. Steve called for a vote; Paul moved and Marina seconded. The Board unanimously agreed to the proposal. They will skip next month, and confirm at their May meeting the plan to meet monthly from May to October and bi-monthly from October to April. If the need arises, they can always call a special meeting.

B. MRRPD Board Guidelines: Steve called for a vote; Paul moved and Linda seconded approval of the proposed Guidelines.

6. Reports & Information

A. Board Reports – No reports.

B. Staff Reports

Sherry brought attention to Brenda Adelman's latest email including the Russian River Watershed Association's recent column on water conservation. She will send it to a few members who requested it.

C. Budget Committee – Sherry reported that the County announced a change in their methodology for calculating redevelopment pass-through residuals. This will translate to an overall annual increase of around \$11,000 in MRRPD's residual increment. This is because MRRPD negotiated redevelopment pass-through payments with the redevelopment agencies prior to their dissolution in 2011 or 2012.

D. Facilities/Safety Committee – Minutes from the March 3rd meeting were distributed.

Highlights were:

- Soil and a wooden pallet were removed from Dutch Bill Creek per request from SCAOSD after a conservation easement site visit.

- PG&E has a new time-of-use plan to charge higher rates during peak hours 4-9 pm.
- Discussion took place with Fish & Wildlife regarding the agreement to manage and operate the F&W restrooms, parking lot and boat ramp: MRRPD requested help in replacing the restroom doors (especially the ADA door). The existing agreement allows for F&W assistance in the case of vandalism. MRRPD locksmith Stavan Cooke submitted an assessment of the locks and hinges, citing vandalism as the main cause of disrepair. Brian Shelton (F&W) replied with a proposal to submit a grant application to the Wildlife Conservation Board for broader assistance.
- A memo, documents and general ledger information were sent to attorney Bill Ross who is reviewing the proposed Creekside OSWTS operating agreement between MRRPD and MRFPD. General consensus is that fees need to be raised
- The Lightwave commercial lease is pending until Ori and Gal Ginsberg return from Israel. The SCAOSD conservation easement and requested clause will be added.
- The Empowerment Center's lease is next to be reviewed.
- The County has cancelled their rental of the History Room and Redwood Room for CAG.

Spring Set-Up

- Steve will set a date with Pat Glutch for grading.
- Leslie will be replacing the A/C unit in the office trailer.
- Advertising will go out for Boat Lead and Runners.
- Leslie will confirm with Cary Sorenson about garbage hauling.
- Beach personnel, including parking attendant, will wear identifying T-shirts.

Bridge Replacement:

- Workshop is scheduled for Thursday, March 4, from 6-8.

Grant Updates

- Brian got new estimates from Solar Works for the Community Center; he is looking into generator installation.
- Sherry will request an extension on the MAC grant match by May if needed.

Flood Impact:

- The deductible at Creekside was discussed with CAPRI in closing out the flood claim. Final numbers have been sent to CalOES, who will pick up the uncovered loss at Creekside. (*Sherry was directed at this Board meeting to get estimates from CSDA's insurer.*)

Safety

ADA

- Sherry has taken 5 ADA workshops through CAPRI, put on by Disability Access Consultants (DAC).
- She sent a list of assets to Tim Mahoney at DAC, who will propose an ADA audit and possible update to the District's draft Transition Plan.
- Sherry attended two webinars over two Fridays on crisis communication and emergency planning, sponsored by USC Price through CSDA. More to come.

E. Personnel Committee – No report.

F. Marketing & Public Outreach Committee – No report.

G. CWA (Creekside Wastewater Authority at Creekside Park) – The proposed operating agreement is under review by MRFPD attorney.

7. Correspondence – None

8. Action Items – None

9. Review Monthly Accounts Payable: The P&L report for February reflected \$16,343.30 in expenses.

10. Next Meeting/Adjournment – Meeting was adjourned at 6:25 pm. The next Board meeting will take place on May 10, 2021 at 6 pm.