

MINUTES
A. REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

Monday, January 11, 2021, at 6:00 pm
Virtual Meeting

- 1. Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.
- 2. Roll Call and Approval of Agenda and Minutes from Previous Meeting**
Present: Directors Steve Baxman, Jean Sasso, Marina McTaggart and Linda Santa Cruz; Administrator Sherry Pimsler and Brian Grant of PRAXIS Architects. Absent: Director Paul DuBray.

Jean moved and Linda seconded approval of this evening’s agenda and minutes of November 9, 2020.
- 3. Public Comment** – None.
- 4. Old Business** – None
- 5. New Business** –
 - A.** Nominations for 2021 Board Chair: Steve Baxman was nominated and unanimously elected to serve as Board Chair.
 - B.** Reorganization of Standing Committees: It was unanimously agreed that membership on the committees would remain the same.
 - C.** Date for Display of Fireworks: Marina received a call from the pyrotechnician Matt regarding the tentative date set for fireworks on New Year’s Eve, subsequently postponed. He was unwilling to put it off until next July 4th, so Steve will call him to see if Memorial Day might work. However, the current shutdown may not make it possible.
- 6. Reports & Information**
 - A. Board Reports** - None
 - B. Staff Reports**
 - Sherry reported that CalOSHA now requires employers to continue pay and benefits for employees excluded from work due to Covid-19; prohibits employers from requiring negative Covid-19 tests from returning employees; and requires that employers offer no-cost testing for employees in many circumstances.
 - The District received the FY 19/20 preliminary audit and will respond to findings, after which copies will be mailed out to the Board.
 - CAPRI is offering coverage for volunteers at no additional cost. A resolution will be agendized for February meeting in order to opt in.
 - Sherry reported that CSDA is offering training webinars free of charge in 2021, so she will ask Board members to sign up for both ethics and harassment training. There is one on the Brown Act coming up as well.
 - C. Budget Committee** – None.

D. Facilities/Safety Committee – Minutes from the January 6th meeting were distributed.

Highlights were:

- OSWTS: McCollum Engineering responded to alarm at Creekside septic system. The ultraviolet light, a costly part must be replaced every couple of years. Also, Steve said the Fire Department has been operating year-round at full capacity every day with showers and laundry. A clause to accommodate rising costs will be included in the operating agreement between the two districts.
- Creekside Café's lease is due for review. Utility costs will be reviewed and Ori will be invited to discuss upon his return from Israel.
- John Mack, Natural Resource Manager at PRMD, Samuel Baumgardner-Kranz, Senior Engineer, and Deborah Waller, Design Consultant, joined the meeting to discuss the bridge construction impact on MRRPD properties. Before construction begins, environmental impact and right-of-way assessments, permitting and review need to take place, so they don't see construction commencing until 2024 at the earliest.
- They conducted a digital survey in October on bridge design, and the arch received overwhelming approval. By the end of February or March, they plan to launch a webinar-type presentation to get input on the arch detail: colors, lighting and sidewalk preferences. They will publically notice more formal community meetings that are part of the environmental requirements, where community concerns will be addressed.
- Sonoma County Landmarks Commission concurred with replacement of the original bridge, built in 1934. Design will be steel-tied arch with concrete, which will align to the west of the existing bridge, terminating at Main Street, next to Noel's. There will still be eight piers, but placement will be more to the sides, out of low flow. Pedestrian lanes with bump-outs are also planned.
- A map was presented of MRRPD areas that will need to be cordoned off for construction staging, since much of MRRPD's property will be needed for mobilization. This included year-round use of a large portion of the middle parking lot (Fish & Wildlife) and the parking lot by the Fire Station (County) for all three years of construction.
- Year Two: With the same areas cordoned off, culverts (work pads) will be placed in the river between June 15 and October 15 (the Fish & Wildlife window for access to the river). They will allow for safe passage of fish.
- Year Three: The original bridge will be removed and the culverts will be moved under that area. At this stage, parking in the Beach area will be further reduced.
- Throughout construction, boating and swimming will not be allowed downriver from the old bridge. Boaters will have to head upstream.
- Upon completion, any damage to the parking lot, etc. will be repaired. They will pull Fish & Wildlife into the conversation and have already been in contact with So. Co. Transit. They will be looking for written concurrence from MRRPD and will be scheduling a technical meeting and also visit the MRRPD Board.
- After the meeting ended, the committee agreed that MRRPD should be making a list of construction impacts and tracking revenue losses. For example, when the County repairs the middle parking lot after construction is completed, they are open to extending the unfinished drain underneath. Also, we may want to look for extra parking possibilities during construction. *At its January 11th meeting, the Board agreed that to mitigate any loss, Kevin Doble of LACO will be asked to submit a proposal to perform a peer review of the NIPA and CEQA documents, once released, to assess construction impacts on the District. Also, a professional consultant may be*

hired to develop an economic impact report on Monte Rio properties, owners and businesses.

- Spring setup: Fish & Wildlife will be notified that the District intends to ask for donations for parking. Regarding the kiosk to be placed at the entrance, it will be temporary to avoid vandalism and the attendant will be uniformed in some way

Grant Updates:

- MAC Grant: Sherry will find out about timing. Since this grant will serve as a match for the Community Center solar project (Per Capita Grant), we may need to get an extension. Brian and Stephanie will proceed with Solar Works.

Flood Impact:

- Still waiting to hear back from McClarens to close out flood claim; \$27,000 reimbursement being processed for purchase of office trailer.

Emergency Preparedness:

- Brian is in conversation with Presray regarding parts for the flood gates. He thinks he may be able to get a better price if he has them fabricated locally. Presray estimate was \$6,762.

Safety

- ADT installed surveillance cameras at Creekside.
- Damage occurred to Creekside restroom by known individual.
- Regional Parks is interested in performing a controlled burn in the area

E. Personnel Committee – No report.

F. Marketing & Public Outreach Committee – No report.

G. CWA (Creekside Wastewater Authority at Creekside Park) –

- Refer to the Facilities Committee's discussion on the OSWTS.

7. Correspondence – None

8. Action Items – None

9. Review Monthly Accounts Payable – The P&L report for December reflected \$27,322.14 in expenses.

10. Next Meeting/Adjournment – Meeting was adjourned at 6:30 pm. The next Board meeting will take place on February 11, 2021 at 6 pm.