

MINUTES
A. REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

Monday, November 9, 2020, at 6:00 pm
Virtual Meeting

- 1. Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.
- 2. Roll Call and Approval of Agenda and Minutes from Previous Meeting**
Present: Directors Steve Baxman, Jean Sasso, Paul DuBray and Marina McTaggart;
Administrator Sherry Pimsler and Brian Grant of PRAXIS Architects. Absent: Director Linda Santa Cruz.

Paul moved, Marina seconded approval of this evening’s agenda and minutes of October 12th.
- 3. Public Comment** – None.
- 4. Old Business** – None
- 5. New Business** –
 - A. Visit from Elise VanDyne of Supervisor Hopkins’ Office to Discuss the Confluence Project:**
Postponed.
- 6. Reports & Information**
 - A. Board Reports**
 - Marina asked about the status of the fireworks (sponsored by MRRPD, the Fire District and the MR Chamber), which had been postponed from last July to tentatively this coming New Year’s Eve. Not only is the possibility of rain an uncertainty, the Board was reluctant to stage something that might draw a crowd during the pandemic. Steve agreed to contact the pyrotechnician to cancel.
 - A conversation about the activity across the creek from Creekside Park: Refer to the Facility Committee’s Safety Report, below.
 - B. Staff Reports**
 - Sherry said that Kathy O’Connell, a nearby neighbor, has been hired to clean the Fish & Wildlife restrooms and do late night lockup for events
 - She also thanked Marina for following through with Board bank signatures.
 - C. Budget Committee** – No mid-year budget adjustment will be necessary.
 - D. Facilities/Safety Committee** – Minutes from the November 4th meeting were distributed. Highlights were:
 - Update on Creekside Park Onsite Wastewater Treatment System (OSWTS) Maintenance and Operation:
 - A representative was called out to repair the new generator which is under warranty.
 - Details are still being ironed out regarding the operating agreement between MRRPD and MRFPD, which replaces the CWA JPA. Legal assistance will be needed to assist in finalizing the agreement. Steve will approach the Fire District’s counsel.

- Former CWA board members would like to keep the CWA account at Community First Credit Union, with Dan as custodian. An MRRPD Board resolution may be required to designate him as such, since he's not an MRRPD employee.
- Ag + Open Space met Stephanie Felch (PRAXIS Architects) at Creekside Park for an annual inspection of the conservation easement. The District was informed that the easement document must be attached to the Lightwave Café lease.
- The County performed an airflow assessment on the Community Center:
 - Until the County is out of the purple tier (widespread), restrictions call for outdoor-only gatherings, no food, no reception.
 - Once indoor gatherings are allowed in Sonoma, no more than 10 masked people will be allowed in the Redwood Room, with doors open and the big fan and bathroom fans on. Calculus is based on 100 sf/person.
 - With the fan on, the Redwood Room tested 21 air changes/hr - very good.
 - An appointment will be scheduled with Bill Avellar to check fan settings and ok installation of Merv 13 filters on central heating. (Per County, the system probably can't handle Heppas.)
 - The County recommended purchase of air purifiers for the History Room & Office (½ to 1 cfm).
- The Community Center hot water heaters were repaired. Reconfiguration of pipes will allow easier access for de-scaling; to be scheduled soon.
- Stephanie and Brian reported that the OSWTS alarm had been going off during the night. They have turned it off and will notify McCollum Engineering to check the system.

Grant Updates:

- MAC Grant: The Board of Supervisors approved \$15,000 as a match for solar panels at the Community Center and possible generator.
- Sherry explored a possible Community Development Grant for Beach garbage collection, but was informed by Elise VanDyne that it would not be feasible.

Trails Projects Update:

- The Torr property acquisition was announced by Ag + Open Space as reported in their e-newsletter and the media.

Flood Impact Closeout:

- 2019 flood claim is being closed out; last check for \$27,000 being processed for purchase of office trailer.
- Renewed agreement documents with CalOES for new fiscal year; FEMA/CalOES claim can now be closed out.

Flood/Emergency Preparedness:

- Flood gates have been moved over to Community Center from gym
- Brian received an estimate of \$6,762 for necessary flood gate parts.

Safety Report:

- Two break-ins at Creekside Park; surveillance cameras will be installed.
- A come-along was found in Dutch Bill Creek at Creekside Park, where habitat damage has been occurring. The property across the creek from the Park is in violation of sewage, water and electrical regulations, and recent damage to the hillside is coming from that property. Since much of the hillside has recently been acquired by Regional Parks, they have fenced off the area and have been patrolling it. Besides various County officials and PG&E, who have been involved in the cleanup, Fish & Wildlife is being notified.

E. Personnel Committee – The Committee reviewed staffing for restrooms and the beach, the Park Supervisor position, and a possible office assistant.

F. Marketing & Public Outreach Committee – No report.

G. CWA (Creekside Wastewater Authority at Creekside Park) –

- Refer to the Facilities Committee’s discussion on the OSWTS.

7. Correspondence – None

8. Action Items – None

9. Review Monthly Accounts Payable – The P&L report for October reflected \$17,971.24 in expenses..

10. Next Meeting/Adjournment – Meeting was adjourned at 6:24 pm. The next Board meeting will take place on January 11, 2021 at 6 pm, when election of officers will take place.