

**MINUTES**  
**A. REGULAR MEETING OF THE**  
**MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**Monday, June 8, 2020, at 6:00 pm**  
**Monte Rio Community Center**  
**20488 Hwy. 116, Monte Rio CA 95462**

1. **Call to Order** – The meeting was called to order at 6:02 pm by Board Chair Steve Baxman.
2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**  
Present: Directors Steve Baxman, Jean Sasso, Marina McTaggart, Paul DuBray, and Administrator Sherry Pimsler. Absent: Director Linda Santa Cruz.  
  
Jean Sasso moved, Marina McTaggart seconded approval of this evening’s agenda and minutes of May 11, 2020.
3. **Public Comment** - None
4. **Old Business** – None
5. **New Business** – Appropriations Limit Calculations for 2020-2021 Fiscal Year: Sherry pointed to the documents in the Board binders explaining the Appropriations Limit. She reiterated that the limit applies only to tax revenue, not to revenue from our enterprises. The resolution proposes that the District use the 3.73% increase in California Per Capita Income as its cost of living factor and the 0.80% decrease in population in Sonoma County as a whole as the population change factor, per the County’s calculations.
6. **Reports & Information**
  - A. **Board Reports** –  
Marina reported on the cancellation of the July 4<sup>th</sup> fireworks. There was discussion on the possibility of a show on New Year’s Eve but weather conditions may not allow for it. If not, Marina will try to move it to the July 4<sup>th</sup> festivities next year
  - B. **Staff Reports**
    - Form 700’s are still due from Jean Sasso and Paul DuBray. (*Sherry later learned that Webmaster’s migration of Board emails to gSuite is incomplete and preventing submission.*)
    - Marina offered to confirm with Westamerica Bank that all forms have been submitted and each Board member can now stop by and sign a Signature Card.
  - C. **Budget Committee** – No meeting. Sherry spoke to the dilemma the District faces in terms of revenue in light of Covid-19. At this point, it is impossible to make any predictions..
  - D. **Facilities/Safety Committee** – Minutes from the May 6th meeting were distributed to the Board. Highlights were:
    - Bill Avellar will be contacted to provide some passive solutions to the heat build-up in the Creekside kitchen.
    - The District is receiving rent from Lightwave.

**Beach Opening**

- Staff is checking into the most environmentally safe product to disinfect boats.
- Striving to adhere to every Covid 19-related order the County has issued.
- Other protocol was discussed, including hand washing, employee check-ins, money handling.

**Old Business**

- Still no word from MAC regarding the Flood Mitigation Funding grant.

**Flood Impact Update**

- The last flood-loss expenditures have been made with purchase of office trailer and repair of gate, fence and irrigation at Creekside. .

**Flood Preparation** – No report

**Trails Update**

- Brian will invite Steve Ehret from Regional Parks to the July Board meeting to discuss the impact of the Per Capita Grant on other funding possibilities.
- On behalf of the District, Brian and Stephanie wrote a comprehensive letter to the Coastal Conservancy in support of acquisition of the Torr property. It was well received.

**Safety**

- Steve reported that there haven't been any sink holes in the Amphitheater asphalt drive.
- There was a near drowning at Monte Rio Beach over Memorial Day weekend, and elsewhere, two drownings at Rio Nido and Mother's Beach.
- More Covid 19-related signs have been provided for posting around the parks, thanks to the Fire District Foundation.

**E. Personnel Committee** – Met on May 20<sup>th</sup> to discuss staffing and reduced hours during the Covid 19 crisis. Sherry will continue to work from home as much as is feasible.

**F. Marketing & Public Outreach Committee** – No report.

**G. CWA (Creekside Wastewater Authority at Creekside Park)** –

- A draft operating agreement has been distributed to CWA Board members. In researching the Indemnity clause in the original JPA agreement, CAPRI informed Sherry that the system had not been included in the District's property schedule and had therefore not been covered. She has received an underwriting application to include it, and the District's rates will subsequently go up.

**7. Correspondence** – None

**8. Action Items** –

**A.** Resolution 000435 Approving Appropriations Limit Calculations for 2020-2021 Fiscal Year:  
Unanimously approved by all present.

**9. Review Monthly Accounts Payable** – The P&L report for May reflected \$31,585.35 in expenses, which included a payment of \$18,847.33 for the boat rental trailer.

**10. Next Meeting/Adjournment** – Meeting was adjourned at 6:46 pm. The next Board meeting will take place on July 13<sup>th</sup> at 6 pm.