

**MINUTES  
REGULAR MEETING OF THE  
MONTE RIO RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS**

**Monday, November 11, 2019, at 6:00 pm  
Monte Rio Community Center  
20488 Hwy 116, Monte Rio, CA 95462**

**1. Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

**2. Roll Call and Approval of Agenda and Minutes from Previous Meeting**

Present: Board members Steve Baxman, Jean Sasso, Marina McTaggart, Paul DuBray and Chuck Ramsey; Administrator/Board Clerk Sherry Pimsler.

Jean moved and Paul seconded approval of this evening's agenda and minutes of October 14, 2019.

**3. Public Comment** – None

**4. Old Business** –

**A.** Dissolution of the Creekside Wastewater Authority (CWA): Steve explained that the CWA Board seeks to dissolve the Joint Powers Agreement between the Monte Rio Recreation & Park District (MRRPD) and the Monte Rio Fire Protection District (MRFPD) in favor of an operating agreement between the two. As a JPA, the CWA is subject to all California Code requirements, including costly biennial audits, reports to the State Controller's Office, a volunteer board and related staff time, and all other Brown Act requirements. This is in addition to regular maintenance that includes inspections, permitting requirements and bill paying. The CWA Board has asked for legal counsel on the matter and would like to have approval of both the MRFPD and MRRPD Boards to proceed. The MRRPD Board was in general agreement and will be given an opportunity to review a draft operating agreement.

**5. New Business** -

**A.** Proposed 2020 Facilities Rental Rates: Incoming Events Director Pamela Johnson presented proposed 2020 rate adjustments to the Board (attached). She stated that MRRPD rentals average 60% below other comparable facilities. Her goal was to reduce 12-hour rates locally, while increasing rates for guests coming from out of the area. Rates for the Amphitheater may require some further analysis. Paul moved to approve the proposal, Marina seconded, and the Board unanimously approved. Staff will p.

**B.** Oath of Office Administered to Unchallenged Board Members: Sherry administered the oath of office to Paul DuBray, Steve Baxman and Marina McTaggart.

**6. Reports & Information**

**A. Board Reports** – Chuck, who was attending his last meeting, expressed earlier that he would like to see MRRPD's Mission Statement include more specific language on sexual orientation; the Hate Free Community sign posted; and an EV charging station installed within District boundaries.

• **Staff Reports**

- Sweetwater is flushing water lines in Monte Rio Nov 12-Dec 13. See the outside bulletin board for the schedule.

- A reminder to read Rosenberg's Rules of Order distributed at the October meeting.
- Board was asked to review the Draft Audit that had been sent out electronically.
- An inspection of the kitchen trailer is being scheduled, after which, it will be parked on Sweetwater Springs Rd. Steve said he would see to DMV registration, if needed and could supply the generator needed at the time of inspection.
- Concrete repair to the F&W steps will take place on Friday; AAA Insurance is covering the cost.
- Doug Wood will complete water line repair in the MRCC parking lot Wednesday and Thursday.
- Coit will be out to clean the sound walls tomorrow, Tuesday.

**C. Budget Committee** – No meeting.

**D. Facilities/Safety Committee** – No meeting, but Sherry gave the following report on the status of flood recovery.

- ATI/McLarens are charging an unreasonable amount for restoration. An in-person meeting has been scheduled next week to explain their labor costs. An itemized list of what was done at each property and how much time was spent at each has been requested. Because we're contesting the bill, McLarens has suggested that MRRPD take over payment. It is still unexplained why ATI would add almost \$30,000 to the bill that went to McLarens. We have contacted our attorney to look into this matter as well as the fact that between CAPRI's and McLarens' calculations, we are being asked to pay for not only our \$20,000 deductible, but also CAPRI's \$50,000 deductible (or a total of \$70,000 in deductibles). Once these issues are resolved, we will sign the Partial Proof of Loss Statements so that further payment can be processed.
- Debris at Creekside Park has not been removed. As a result, McCollum Engineers have not been able to service equipment, filters, pumps, etc. FEMA requires proper permitting for debris removal if hauled outside MRRPD property. Our consultant estimates off-hauling would add another \$20,000 in permits and an additional \$20,000 for extra hauling. We have located an appropriate site within MRRPD boundaries, but have not gotten approval from the County, nor any relief from PRMD on the extra costs if we have to haul off-site. Von Renner can perform removal in January, and we are going ahead to schedule it in – and if need be, stockpile the debris at a suitable site on our property until a final decision can be made.
- FEMA has placed the debris removal project on hold because of the delay. They have also instructed us to apply to CalOES for an extension on that project. Repayment of beach losses may also be delayed because Creekside fencing and irrigation equipment have been lumped in with that category.

**E. Personnel Committee** – No meeting

**F. Marketing & Public Outreach Committee** –

- Marina said that the committee is exploring better use of the website, Facebook, and other social media.
- Michelle McDonell's request for use of the Amphitheater at no charge in order to stage two Rockin' on the River concerts has been considered. She was informed that the District will have to meet its expenses (staffing, utilities, etc.), estimated at \$500 per event, but that other rental fees will be waived.
- The committee plans to meet in December to consider more event possibilities, such as an art show, a swing band competition, the Radio Hour show or Shakespeare in the Park.

**G. CWA (Creekside Wastewater Authority at Creekside Park)** –

- Refer to section A under New Business.

- 7. Correspondence** – None
- 8. Action Items** – None
- 9. Review Monthly Accounts Payable** – The P&L report for October reflected \$46,838.36 in expenditures, which included a Capital Outlay of \$23,750 for the Creekside gym roof replacement.
- 10. Next Meeting** – The December meeting is cancelled, and in place, staff will host a potluck for the Board and other MRRPD supporters. The next full Board meeting will take place on January 13<sup>th</sup> at 6 pm.
- 11. Meeting adjournment** – 6:50 pm.