

**MINUTES**  
**REGULAR MEETING OF THE**  
**MONTE RIO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**  
**Monday, January 13, 2020, at 6:00 pm**  
**Monte Rio Community Center**  
**20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.
2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**  
Present: Board members Steve Baxman, Marina McTaggart and Paul DuBray. Administrator Sherry Pimsler.  
Sworn in as Board member after meeting called to order: Linda Santa Cruz. Absent: Jean Sasso.  
  
Marina moved and Paul seconded approval of this evening’s agenda and minutes of November 11, 2019.
3. **Public Comment** – None
4. **Old Business** –
  - A. Dissolution of the Creekside Wastewater Authority (CWA): A draft operating agreement between MRRPD and MRFPD, being drawn up by attorney Bill Adams of Merrill, Arnone & Jones, which will replace the CWA joint powers agreement between the two districts had not arrived by time of meeting so item was tabled.
5. **New Business** -
  - A. Oath of Office Administered to Incoming Board Member: Steve administered the oath of office to Linda Santa Cruz.
  - B. Nominations for 2020 Board Chair: The Board agreed that Steve would continue as Board Chair and Jean as Vice Chair.
  - C. Reorganizations of Standing Committees: The Board agreed that:
    - o Steve and Jean remain on the Facilities & Safety Committee
    - o Paul and Marina serve on the Marketing Committee
    - o Linda and Marina on Budget, and
    - o Jean and Steve on Personnel.
6. **Reports & Information**
  - A. **Board Reports** –
    - Marina said that Guerneville will be celebrating its sesquicentennial (150) year anniversary throughout 2020. She has been in conversation with Jane Barry (Russian River Historical Society) about the possibility of using the Amphitheater for a big band event.
    - Steve added that the Monte Rio Fire Protection District will be celebrating its 100<sup>th</sup> anniversary this year as well.
  - **Staff Reports**
    - Sherry announced that Vesta Copestakes sold the Sonoma County Gazette to Sonoma Media Investments, who own the Press Democrat. She will remain on for a year.
    - The revised Facilities Use Agreement and Rate Sheet, approved by the Board at their November meeting, were placed in the Board binders.
    - The California Special Districts Association is offering free ethics training webinars for early membership renewal. Sherry will pass sign-up information along to Board members. The on-demand webinars will be available until March 15<sup>th</sup>.
    - LAFCO is seeking an alternate Special District Representative to the Countywide Redevelopment Agency Oversight Board.
  - C. **Budget Committee** – Sherry is working with Craig on mid-year budget adjustments. She will call for a Budget Committee meeting as soon as they have a draft.
  - D. **Facilities/Safety Committee** – Minutes to the January 6<sup>th</sup> meeting were distributed. Highlights were:

- Events Director Pamela Johnson received an estimate for a new projector in the Redwood Room. He recommended one with 6000 lumens, rather than the 3500 lumens of our current unit. Estimated cost is around \$5,300, including new video cabling and labor to install. Rhian Miller (Friends of Monte Rio) is seeking grant funding for the projector and additional chairs for the Redwood Room.
- We will begin budgeting for revision of MRRPD's Master Plan in 2025.

#### **Flood Recovery**

- State inspected the new kitchen trailer, which will qualify for an insignia once some minor changes are made (Fire Exit sign, extinguisher hung, a P trap installed, breaker changed from 100 amps to 50 amps). The County also has one minor requirement before it will pass (caulking at floor/wall join).
- The District has been invited to apply for a \$100,000+ grant from the Re-Leaf Program for recovery of landscaping lost during the flood. Stephanie Felch (PRAXIS Architects) has provided them with plans and objectives for restoration of Creekside Park.
- With a new FEMA agent, Sherry is working on revisions to MRRPD's application for flood cost recovery. Brian is requesting three other bids for debris removal at Creekside to satisfy new requests. FEMA is also requiring a Procurement Policy, to be drafted.
- Partial payment of \$158,935 was received from CAPRI's carrier to cover restorers ATI's bill of \$120,000+. McLarens has requested another submission of MRRPD's other costs.
- Steve and Jean will visit Cream's Towing to demand a refund of \$6,100 paid to them for demolition of the old concession trailer, which never occurred.
- Brian Grant (PRAXIS) demonstrated installation of flood gates at the Community Center before the Board meeting. In a flood, water will reach the Community Center at 47', so gates must be installed at 46'. The intersection at the theater closes at 38', so gates will have to be brought over from the gym before then.
- Von Renner may be able to schedule the debris removal this month.

#### **Trails**

- The Lower Russian River Trail Study is complete.

#### **Grants**

- Stephanie said that we are due for a Per Capita Grant of around \$220,000 through Prop. 68. She suggested putting a good portion of it toward seed money to attract funders for our projects.
- Grants for solar panels is being researched. Currently, the District spends around \$6,500 each on PG&E bills for the Community Center and Creekside combined.

#### **Safety**

- The YMCA has contacted Friends of Monte Rio to plan for another season of swim lessons at the Beach.
- A collapsed culvert on Hwy. 116 has caused holes to open up on the drain that runs from Fern's down to the beach. Steve will determine if it's County or State jurisdiction. Leslie will place caution tape and barricades until fixed.
- Steve said the Health Center has provided him with red boxes for needles.

**E. Personnel Committee** – Meeting will be scheduled after budget adjustments are formulated.

**F. Marketing & Public Outreach Committee** –

- A January meeting has been scheduled.

**G. CWA (Creekside Wastewater Authority at Creekside Park)** –

- Refer to section A under New Business.

**7. Correspondence** – None

**8. Action Items** – None

**9. Review Monthly Accounts Payable** – The P&L reports for November and December reflected \$40,763 in expenses for November and \$16,285 for December.

**10. Next Meeting** – The next Board meeting will take place on February 10<sup>th</sup> at 6 pm.

**11. Meeting adjournment** – 6:40 pm.