

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, May 13, 2019, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

A. Call to Order – The meeting was called to order at 6:02 pm by Board Chair Steve Baxman.

B. Roll Call and Approval of Agenda and Minutes from Previous Meeting

Present: Board members Steve Baxman, Jean Sasso, Marina McTaggart and Paul DuBray. Board member Chuck Ramsey arrived at 6:10 pm; District Administrator Sherry Pimsler.

Jean Sasso moved and Marina McTaggart seconded approval of this evening's agenda and minutes of April 8, 2019.

C. Public Comment – None

D. Old Business – None

E. New Business –

1. Signature Authority on Outside Bank Accounts – Documents with signatures have been submitted to Community First Credit Union and the Board was instructed to stop by Westamerica Bank to fill out signature cards.
2. Approval of FY 2017-2018 Financial Statements – Sherry confirmed that all findings have been addressed and auditor Larry Bain informed.
3. MRRPD Consolidation with November 5, 2019 UDEL Election – The resolution will notify the Registrar of Voters that the District would like to take part in the general November 2019 election. Incumbents, whose terms end this December 2019, must register between July 15 and August 9, during which nominations are open, after which there will be a 5-day extension through August 14 for anyone other than the incumbent. Those who must register are Steve Baxman, Marina McTaggart, Chuck Ramsey and Paul DuBray (because Korie Shokmalli resigned in the first half of her term). Anyone who wishes to submit a Statement of Qualifications (for which incumbent pays) should see Sherry.

F. Reports & Information

1. Board Reports –

- Marina said that the Monte Rio Chamber's golf tournament was successful and that they will be able to pay their part toward the 4th of July celebration.
- Steve said that a party expressed interest in financing a charging station. He will keep the Board informed.

2. Staff Reports – None

3. Budget Committee – No meeting

4. Facilities/Safety Committee –

- Steve announced that he will have the first responder address for the Beach changed to its accurate location (20400 Bohemian Hwy.) rather than 2 Bohemian Hwy. as currently listed. The discrepancy came up when wifi technicians Rhinobee inquired when setting up the

concession phone system. The number “2” will be removed from the new sign across from the Rio Theater to read, “Monte Rio Beach – Bohemian Hwy”. The “Hate Free” sign has been preserved. Park Supervisor Leslie Hofelich suggested placing boulders around the new sign for protection.

- Leslie confirmed that an electrical outlet will be installed on the trailer for the 4th of July festivities.
- The new office trailer arrived on Friday the 10th; the kitchen trailer is due on the 17th.
- Sherry went over a list of initial flood-related costs she will submit to the adjuster. Steve added the cost of demolition of the old trailer which would involve demolishing the top portion and hauling off the frame for salvage. Sherry will contact Waste Management to see what needs to be pulled out beforehand for environmental reasons.
- At some point, the committee will make a recommendation regarding the Studio (former Teen Center), which has flooded repeatedly.

Safety Report

- Steve said a number of sinkholes have opened up that will be addressed.
- A woman broke her leg running down the driveway toward the boat ramp.
- Sherry is ordering new labor law posters and will confirm that sexual harassment information is on them.
- Steve gave a defibrillator demonstration to the returning Beach employees before the season starts.

5. Personnel Committee – No meeting.

6. Marketing & Public Outreach Committee – No meeting.

7. CWA (Creekside Wastewater Authority at Creekside Park) –

- The Monte Rio Fire Foundation donated a generator to Creekside Wastewater Authority, along with the entire cost of installation.

G. Correspondence – None

H. Action Items –

1. Resolution 423 Approving Signature Authority on Outside Bank Accounts: passed unanimously on a roll call vote.
2. Resolution 424 Approving MRRPD’s FY 2017-2018 Financial Statements: passed unanimously on a roll call vote.
3. Resolution 425 Ordering an Election to be Held and Requesting Consolidation with the November 5, 2019 UDEL Election: passed unanimously on a roll call vote.

I. Review Monthly Accounts Payable – The P&L report for April reflected \$19,830.73 in expenditures.

J. Next Meeting – will be on June 10th at 6 pm.

K. Meeting adjournment – 6:35 pm.