

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, January 14, 2019, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.
2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**
Present: Board members Steve Baxman, Jean Sasso, Marina McTaggart and Chuck Ramsey;
District Administrator Sherry Pimsler. (Steve Baxman left for a call at 6:50 and returned at 7:10.)

Approval of this meeting's agenda:

Chuck Ramsey asked for the following changes to the minutes, as well as questions:

1. In regard to the suspended status of Friends of Monte Rio, Chuck explained that the State has suspended FoMR as a corporation and that the District should only be doing business with legal entities that have the capacity to enter into contracts. Sherry said she will look into it further.
2. He also had not received an answer from Sherry regarding requirement that packets go out to the Board 72 hours in advance.

With these changes, Chuck moved to approve the agenda of 1-14-19 and the minutes of 11-12-18; Marina seconded.

3. **Public Comment** –
 1. Fran Levy addressed the Board on behalf of Friends of Monte Rio. She explained, once again, that the previous FoMR Board had allowed their non-profit status to lapse; and that the incoming FoMR Board had cleared the inactive status with the Federal Government, but were still awaiting word from the State. She had come to thank the Board for their support. She added that the FoMR is dedicated to providing programs to the community and that, other than the Supper Club, all have been free to the public.
4. **Old Business** - None
5. **New Business** –
 1. County Engineer Samuel Baumgardner-Kranz Presentation: Impact of the Monte Rio Bridge Replacement Project on Monte Rio Beach. Samuel answered questions about design and in reply to questions about the impact on Noel's Automotive Repair, assured everyone that the County's goal was to achieve the best scenario for businesses, with minimal impact. Any disruption to the shop's parking needs would be mitigated by locating alternate space nearby. In the same way, every attempt will be made to minimize impact to beach operations during this time. Construction is scheduled for 2021 and 2022.
 2. Approval of Teleconferencing Policy: Sherry summarized the Brown Act requirements for teleconferencing as it pertains to the District: In addition to regular meeting requirements, teleconferencing requires that a quorum of members participate from locations within District boundaries; that all votes be taken by rollcall; that the remote location be fully (ADA) accessible to the public; that members of the public be able to hear the meeting and testify from

the remote location; and that agendas, listing the remote location, be posted at that location 72 hours in advance.

3. Nominations for 2019 Board Chair: Steve Baxman agreed to continue serving as Board Chair.
4. Reorganization of Standing Committees: It was agreed that all existing assignments will remain.
5. Approval of Dates for 2019 Independence Day Events: The 4th of July 2019 falls on a Thursday. It was agreed that fireworks will take place on Friday, the 5th; the Firemen's Barbeque on Saturday, the 6th; and the Big Rocky Games on Saturday and Sunday, the 6th and 7th.

6. Reports & Information

A. Board Reports –

- Marina reported that installation of the banners on the bridge won't take place until spring.

B. Staff Reports –

- Leslie explained that the junipers across from the theater had been pruned back heavily to remove visual obstruction of the new sign, once it is installed.
- Sherry reminded Jean, Chuck and Marina of the deadline for the harassment prevention webinar.
- She also reminded members that use of their personal email address for Board business exposes it to public records requests.
- Thank you's were received from Burke's Kids and the Monte Rio Chamber for donations.
- Jean Sasso will be absent for the February Board meeting and the Facilities & Safety Committee meeting. Marina volunteered to attend the committee meeting.

C. Budget Committee –

- The District was audited on Dec. 17th & 18th; a draft copy has been received.
- Property tax revenue of \$121,633.51 was received.
- Revenues and expenditures are under review for possible mid-year adjustments.

D. Facilities/Safety Committee –

- Regional Parks is coordinating a meeting with stakeholders on the feasibility of the Lower Russian River Trail Project.
- Installation of a sculpture in Creekside Park, proposed by a private party, was deemed too large and prone to vandalism.
- Ori Ginzburg has been working with Leslie to satisfy requirements received from the County Health Services for Lightwave Cafe.
- The gym roof at Creekside Park will be replaced in the spring. Contract has been signed.
- McPhail's replaced thermocouples in both MRCC ovens.
- Water main on District side of Beach entrance has been shut off until repair.
- Although it's not on District property, the triangle next to the Fire Station was discussed. Local resident Sue Edmonds has torn out the irrigation donated a number of years ago and is planting some non-natives. Technically, the property belongs to the County. Leslie will see if someone can talk to Sue and may file a police report.
- Brian Grant of PRAXIS Architects reported on a January 7th meeting he and Sherry had with Lynda Hopkins to discuss trail projects within the Monte Rio area, the possibility of a LAFCO Municipal Services Review, the Beach Permit and other District expenses.
 - To provide scope in relation to Regional Parks' plans for the area, Brian brought drawings, originally produced for the Prop 84 application, that include a proposed campground under the southern anchorage of the MR Bridge. The campground could become part of the County's River Trail plans, and, with necessary acquisition, a proposed neighborhood trail could lead from Creekside Park to the campground.
 - The District's request to LAFCO for an MSR was discussed and the wisdom of putting it on hold for now.

- Supervisor Hopkins suggested that there may be some relief from County for the \$22,000-\$33,000 cost of the gym roof replacement.
- She also thought the County might be able to waive their portion of the Beach Permit fees.
- In addition, she was encouraging about compensation for lost revenue if the Bridge Replacement Project impacts the Beach concessions over two construction seasons. Sherry and Brian will follow up on these matters.
- CRLP Loan Program Update:
 - Brian and Stephanie will check to see if a skirt was to have been included with the Creekside café awning.
 - Sherry sent an email to Jason Gaddis to see if there might be a possibility for the CRLP loan for the Creekside awning to be transferred from Aron Parks to MRRPD, so that ownership would eventually fall to the District were Ori to move out. The District's CRLP balance had a small amount remaining after the last project was let, which could possibly be applied toward assuming that loan. Jason is checking with his management and will get back to us.
- Sherry confirmed with Committee the placement of the new sign across from the Rio.
- Safety Report
 - A platform for the Creekside generator is in process.
 - Staff is following up on insurance coverage for damaged Community Center railing caused by a student driver.
 - A tree in the Meadow was removed for safety reasons.
 - Signage will be posted warning people off the classroom wing roof at Creekside.

(Steve left for a call at 6:50.)

- E. **Personnel Committee** – No meeting.
- F. **Marketing & Public Outreach Committee** – As of the end of December 2018, Events Director Jean Marquardt has written 22 use agreements for facility rentals, with the list growing. These include weddings, a surprise birthday party, car show, beer festival and other events.
- G. **CWA (Creekside Wastewater Authority at Creekside Park)** – Refer to Facilities Committee regarding deck for generator.

7. Correspondence – None

8. Action Items –

- A. Resolution 000422 Permitting Teleconferenced Meetings passed on a rollcall vote, with all three remaining members voting aye.

(Steve returned from call at 7:10.)

9. Review Monthly Accounts Payable – The P&L report for December reflected \$22,540.58 in expenditures.

10. Next Meeting will be on February 11th at 6 pm.

Meeting adjournment – 7:15 pm.