

**MINUTES  
REGULAR MEETING OF THE  
MONTE RIO RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS**

**Monday, November 12, 2018, at 6:00 pm  
Monte Rio Community Center  
20488 Hwy 116, Monte Rio, CA 95462**

**1. Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

**2. Roll Call and Approval of Agenda and Minutes from Previous Meeting**

Present: Board members Jean Sasso, who chaired during Steve Baxman's absence, and Chuck Ramsey; Sherry Pimsler, District Administrator. (Steve Baxman arrived from a call at 6:20.)

11-12-18 Agenda: Chuck Ramsey moved to approve; Jean Sasso seconded.

Minutes of 10-8-18: Chuck Ramsey moved to approve; Jean Sasso seconded.

**3. Public Comment** - None

**4. Old Business** - None

**5. New Business** - None

**6. Reports & Information**

**A. Board Reports –**

- Chuck Ramsey voiced concern regarding statements made publically about his attendance at Board meetings. He felt it was inappropriate and said that he had called Steve before the last meeting in order to teleconference, but couldn't get through. He added that he had not been sure whether a meeting was actually taking place because October 8<sup>th</sup> was a holiday and that Board packets were not sent out electronically until the day before. Sherry said she will check on Chuck's claim that in addition to agendas, packets must also be sent out to Board members 72 hours in advance. Jean Sasso pointed out that he would not have been able to teleconference at the October meeting because Brown Act regulations would not have allowed a last minute call-in. Also that his request to teleconference at this meeting would not have been possible because a quorum of members were not present locally.

*(6:20: Steve Baxman arrived and took over as Chair.)*

Steve said that discussion of teleconferencing would be placed on the January agenda. It may be necessary to incorporate some guidelines into MRRPD's bylaws to clarify the frequency of and reason for teleconferencing since neither is clear in the Brown Act. Sherry said she would check with CA Special District Association's open forum to see if other members have any experience or knowledge that would help.

- Chuck also pointed out that the Friends of Monte Rio's listing on the State's website indicates that their non-profit status is suspended and that MRRPD doing business with them is illegal. The suspension was due to an oversight by a former member who neglected to send in the yearly renewal and didn't notify current members. *(Sherry confirmed on 11-13-18 that FOMR has been cleared federally and is currently in process with the State. In an email exchange with Chuck, she informed him that their facilities rental agreements with the District do not require a non-profit status, but that it is needed for FOMR's own fundraising efforts and might be of use to the District were it to receive a donation.)*

**B. Staff Reports –**

- Leslie reported that Matlock Roofing will begin work on the gym at Creekside in the Spring.
- Coit is scheduled to clean the Community Center carpeting on Tuesday, the 13<sup>th</sup>.
- McPhails was called out to recalibrate one oven, clean orifices and adjust burners in the Community Center kitchen.

**C. Budget Committee –**

- Chuck reported that he and Sherry are still looking into funding to install an EV charging station. It was suggested that we look into TOT funding.

**D. Facilities/Safety Committee –**

- Steve reported that the County has taken over from Gold Ridge RCD the task of consulting with lower Russian River residents on septic issues. They will not be renting either the Studio or the History Room for now. We are paying \$60/mo for a U-Verse connection and will have to decide if another tenancy is viable.
- Aron Parks is selling his interest in the Creekside café to Ori Ginzburg, who attended the meeting. Staff is working with Ori to transfer the lease agreement and will assist him in marketing the new management. Leslie is assisting with maintenance issues. Ori will work with the County to assume the CRLP forgivable loan to install the awning.
- In addition to the gym roof at Creekside, which is scheduled for replacement in the Spring, the classroom wing roof is deteriorating. However, there is no budget or plan to replace until funding is secured for rebuilding the entire wing. In the meantime, Leslie was instructed to post warning signage to keep people off the roof.
- The committee reviewed and approved proposed plans for the deck to support the backup generator at Creekside.
- The fan system at the Community Center has been installed above the office area. Grillwork is yet to be installed in the main room to complete the project.
- The Monte Rio Trail Project is proceeding with various negotiations and assessment of property lines.
- PRAXIS Architects is working with Kevin Doble to proceed with the Beach Permit renewal.
- Brian Grant, Steve Baxman and Sherry will meet with Lynda Hopkins in December to discuss a possible Municipal Service Review by LAFCO.
- Steve reported on the MR Bridge replacement public meeting. A County design engineer has offered to talk to the Board about impacts to the Beach over the two summers of construction.
- **Safety:** Steve reported that a dog walker was knocked down on the Beach by another dog's leash. His leg was broken in four places.
- Refer to above regarding classroom wing roof at Creekside.

**E. Personnel Committee – No meeting.**

**F. Marketing & Public Outreach Committee – No meeting. (Attached post-meeting addendum.)**

**G. CWA (Creekside Wastewater Authority at Creekside Park) – Refer to Facilities Committee regarding deck for generator.**

**7. Correspondence – None**

**8. Action Items – None**

**9. Review Monthly Accounts Payable – The P&L report for October reflected \$19,643.77 in expenditures.**

**10. Next Meeting – The Holiday Potluck will take place on December 10<sup>th</sup>. The next meeting of the Board is scheduled for Monday, January 14, 2019. Agenda item for discussion: Guidelines for Teleconferencing.**

**11. Meeting adjournment – 6:45 pm.**