

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, January 8, 2018, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. Call to Order – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. Roll Call and Approval of Agenda and Minutes from Previous Meeting

Present: Board members Steve Baxman, Jean Sasso, Korie Shokmalli; Chuck Ramsey and Marina McTaggart; Administrator Sherry Pimsler.

Motion made by Jean Sasso and seconded by Korie Shokmalli to approve the meeting's agenda and minutes of November 13, 2017. All approved.

3. Public Comment – None.

4. Old Business - None

5. New Business

A. Nominations for 2018 Board Chair: Steve Baxman was nominated for Chair by Chuck Ramsey; Jean Sasso volunteered to serve as Vice Chair. All approved.

B. Reorganization of Standing Committees: Committees were reorganized as follows:

- Budget Steve Baxman and Chuck Ramsey
- Facilities Steve and Jean Sasso
- Personnel Steve and Marina McTaggart
- MPOC Jean and Korie Shokmalli
- Safety Steve and Jean
- CWA Steve and Korie

6. Reports & Information

A. **Board Reports** – None.

B. **Staff Reports**

- Park Supervisor Leslie Hofelich reported that paint in bathrooms at Creekside Park had been touched up .
- Doug Rafferty of Timberline Tree Service assessed the neighboring oak of the one that came down in Koret Park. Community was allowed to cut and haul out remains of downed tree. Leslie is installing irrigation in its place.
- Steve, Leslie and John Hailer removed limbs overhanging road at Creekside Park.
- Fire extinguishers have been serviced and first aid kits checked throughout District.
- Steve suggested purchasing an AED external defibrillator for the Beach (\$1200-\$1500).
- Posts have been installed at base of Meadow to prevent vehicles from driving over irrigation. Also posts installed at top of amphitheater and rocks placed at beach gate for traffic control.
- The second annual holiday potluck was a success.

- FY 17/18 secured tax revenue will be down about \$4,000 due to fires. The decrease is being apportioned countywide.
 - The District received a \$2,523.62 credit on a \$5,047.23 water bill at Creekside due to leaks.
 - The County's lead engineer on the MR Bridge design informed the District that the earliest commencement of construction will be Summer of 2021. The design contract has been awarded to Biggs Cardosa. Their proposal is available from the MRRPD office.
 - New laws taking effect in 2018:
 - Employers are no longer allowed to ask previous pay rates; and previous felonies requested only when a criminal background check is a requirement of the position.
 - There are new Section 508 requirements to make websites ADA compliant.
 - Two community meetings were scheduled in Guerneville to address emergency evacuation needs.
 - Regional Parks announced that their second application for a Caltrans' Sustainable Transportation Planning Grant to fund the Lower Russian River Trail Feasibility Study has been accepted. Caltrans will provide \$620,000 of the total \$793,500 for feasibility of a 19.3 mi. bicycle and pedestrian trail from Mirabel Rd. to Hwy. 1. Stakeholder engagement and community workshops to obtain public input on trail alignment will be announced. MRRPD has committed \$5,000 to the study.
 - Applications for funding purchase of Sweetwater excess property has been submitted to SCAPOSD.
 - MRRPD is in the queue for an MSR review from LAFCO. Waiting to hear back.
 - Chuck Ramsey is looking into grant possibilities for an EV station at Creekside Park.
 - Fencing off the play structure in Koret Park from dogs is still under discussion.
 - A contract (reviewed by Steve Baxman and Stephanie Felch of Praxis) has been signed with Aron Parks of Aquatica Café in Jenner to take over CuttyMuggs Café from Leah Standley, who is moving to Hawaii. The County has agreed to transfer the CRLP loan to Aron and the two parties are in discussion.
 - Rich Holmer has performed a site visit to the Meadow restroom septic system. His report will be submitted to County as part of the ADA renovation project for the Beach Permit.
 - Brian Grant of Praxis, Sherry and Leslie met with HVAC consultant Bill Avellar to discuss possibilities for the Redwood Ballroom. He will come back with a recommendation. Leslie also met with Pete McGold to assess balance of MRCC kitchen hood for optimal movement of heat to outside.
 - The CRLP Amphitheater signage improvements are in progress through Praxis.
 - So. Co. Transit will be installing posts and/or paint at Creekside turn-around to prevent parking in diagonal spaces.
 - Sherry registered with U.S. Communities for possible collaborative purchasing with other agencies.
 - The District donated \$120 to MR Chamber's Annual Christmas Basket Project and kayak rentals to their Casino Night; also kayak rentals to the RR Jewish Community for a Give Back Tuesday raffle.
- C. **Budget Committee** met on November 21, 2017 to review FY 17/18 expenses compared to the previous year. There has been approximately \$10,000 in unexpected expenses due to water leaks (MRCC parking lot and Creekside Park irrigation). Revenue for beach and facilities rental are slightly down. However, expenditures for payroll and maintenance have

been down as well and money budgeted for elections was not required. This year's tax increment will be reduced due to fires.

D. **Facilities/Grant Committee:** No meeting.

E. **Personnel Committee:** No meeting.

F. **Marketing/Public Outreach Committee:**

- Jean Sasso and Korie Shokmalli met with Jean Marquardt to discuss marketing opportunities on social media and participation in more MR Chamber of Commerce mixers.
- Jean Marquardt reported that staff met with David Defries of WebHelper to discuss the Adobe Catalyst program. David received input on design of the online calendar and will return to train on use of that and the mailing list.
- As of January 2018, MRRPD has booked 7 weddings and 17 events, including the Triathlon, the Beer Festival, bike events, memorials, and birthday parties. Regular ongoing events include Spanish class, MRFPD meetings, yoga classes on Friday and Saturday mornings, and Supper Club.
- January FOMR community events include Game Night, Thursday, January 11, 6 to 9 pm; Movie Night, Friday, January 19, 6 pm.
- Toxic waste collection will be on Tuesday, February 13th.

G. **Safety Committee:** Met prior to Board meeting. Will report next meeting.

H. **CWA (Creekside Wastewater Authority at Creekside Park)** – Will meet later this month.

7. **Correspondence** - None

8. **Action Items** - None

9. **Review Monthly Accounts Payable** – The P&L report for November reflected \$25,446.52 in expenditures and December's, \$15,923.47.

10. **Next Meeting** –The next meeting is scheduled for Monday, February 12th.

11. **Meeting adjournment** – 6:25 pm.