

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, November 13, 2017, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:02 pm by Board Chair Steve Baxman.
2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**
Present: Board members Steve Baxman, Jean Sasso, Korie Shokmalle; Administrator Sherry Pimsler. Absent: Chuck Ramsey and Marina McTaggart

Motion made by Jean Sasso and seconded by Korie Shokmalle to approve the meeting's agenda and minutes of October 9, 2017. All approved.

3. **Public Comment** – None.

4. **Old Business** - None

5. **New Business** - None

6. **Reports & Information**

- A. **Board Reports** –

Steve announced that the Fire District will donate their replaced life vests to MRRPD.

- B. **Staff Reports**

- The Community Center's audio visual will be assessed for a possible upgrade to assure compatibility with more recent technology.
- In response to a request from the Rio Theater owners, the MRRPD sign facing the front entrance to the theater will be reinstalled perpendicular to the road.
- An area around the Koret Park play structure will be fenced off to keep out dogs.
- Since a large oak in Koret Park came down, the District's trees will be evaluated.
- MRRPD has issued a second letter of support to Regional Parks for the Lower Russian River Trail, increasing the commitment to \$5,000.
- The Russian River Beer Revival has donated \$5,000 to MRRPD.
- MRRPD has donated canoe and kayak gift certificates to the MR Chamber of Commerce and the Jewish Community.
- A Holiday Potluck is planned for December 11th in lieu of a regular Board meeting.

- C. **Budget Committee** is scheduled to meet on November 21st.

- D. **Facilities/Grant Committee** –

- Sweetwater Springs Water District notified us of a massive irrigation leak at Creekside Park, resulting in \$5,047.27 in fees. A letter of appeal has been prepared to send to Sweetwater.
- The sand filtration pit at Creekside Park must be kept completely free of traffic or objects that could compact the sand. Planter tubs will be placed around the pit as barriers. McCollum has ordered and will install some missing balancing valves and a damaged UV housing and bulb.
- Regarding acquisition of the Sweetwater Springs Water District surplus property, Brian Grant of Praxis Architects provided assistance in applying to the Sonoma Co. Agricultural Protection and Open Space District for funding and support.
- The CRLP application for the Amphitheater has been approved.

- Regarding renovation of the Meadow bathrooms, the septic system will be assessed in order to issue a findings report for the County. System will be pumped at that time. Any repairs, etc. must be completed prior to submitting for a renovation permit.
 - A specialist was called in to explore HVAC options for the Community Center. One possible solution is to install a fan in the attic space above the office area to vent air in the ballroom to the outside. Also, hood balancing in the kitchen will optimize heat reduction in that area.
- E. LAFCO: A letter was sent to Mark Bramfitt, Executive Officer at LAFCO, requesting a Municipal Service Review for MRRPD with the intent of identifying the discrepancy between the District's current limited boundary and the expanded sphere of influence the District has on the area.
- F. **Personnel Committee** did not meet.
- G. **Marketing/Public Outreach Committee** will meet in January.
- H. **CWA (Creekside Wastewater Authority at Creekside Park)** –
- The County informed the CWA that although a Board of Supervisors approval of a biennial audit is not needed, the CWA Board needs to make a formal request of both districts .
 - Steve announced that the Fire District will split the cost of a new generator with the CWA.
 - Appointment has been made to pump the Creekside Park septic system.

7. Correspondence - None

8. Action Items - None

9. Review Monthly Accounts Payable – The P&L report for October reflected \$18,800 in expenditures.

10. Next Meeting – There will be no regular Board meeting in December. The next meeting is scheduled for Monday, January 8th.

11. Meeting adjournment – 6:48 pm.