

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, June 12, 2017, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. Call to Order – The meeting was called to order at 6:02 pm by Board Chair Steve Baxman.

2. Roll Call and Approval of Agenda and Minutes from Previous Meeting

Present: Board members Steve Baxman, Jean Sasso, Marina McTaggart and Chuck Ramsey;
Administrator Sherry Pimsler. Absent: Board member Korie Shokmalli.

Motion made by Jean Sasso and seconded by Marina McTaggart to approve the meeting's agenda; motion made by Chuck Ramsey and seconded by Steve Baxman to approve the minutes of May 8, 2017.
Approved by all present.

3. Public Comment – None

4. Old Business - None

5. New Business

- A. Request to Replace an Annual Audit of the Creekside Wastewater Authority with a Biennial Audit: Sherry stated that in order to conduct biennial audits of the CWA to save costs, approval of the Sonoma County Board of Supervisors is necessary, and for that, unanimously-approved resolutions of both the MRRPD and the MRFPD Boards must be submitted.

6. Reports & Information

A. **Board Reports** - None

B. **Staff Reports**

- Friends of Monte Rio agreement is under review. Their non-profit status is being renewed.
- Insurance carrier CAPRI awarded MRRPD the Ted Winslow Safety Award for safety and loss control.
- Park Supervisor Leslie Hofelich, who was absent, attended the Sonoma County training on landscape maintenance. She will report further at the next meeting.

C. **Budget Committee** –

- Chuck reported that the committee conferenced with Accountant Craig Collins to learn more on how the County tax increments are distributed. Steve Baxman sat in for committee member Marina McTaggart who was out of town.

D. **Facilities/Grant Committee** – Steve Baxman reported the following:

- The Sweetwater property was discussed.
 - a) A meeting with Lynda Hopkins has been set for July 14th at 1:30.
 - b) Steve Mack, General Manager of Sweetwater Springs communicated that his staff is positive about finding ways to transfer the property and that a meeting without going to their board would be sufficient.
 - c) Steve has been in conversation with the Casinis about access across their property to connect the Sweetwater property with Willow Creek Preserve, but it appears that the two properties touch, so Casini participation won't be needed.

E. **Personnel Committee** – None

F. Marketing/Public Outreach Committee –

- Events Director Jean Marquardt showed Board members the MRRPD logo designed by local artist Pat Powers and recommended by MPOC members. The Board approved of the design with comments from Chuck that the color blue could be brighter and it looked like a cancelled postage stamp. Jean said that the logo is also planned for T-shirts which will say simply, Monte Rio Parks.

G. CWA (Creekside Waste Authority) –

- McCollum Engineering came out to trouble shoot a low-level alarm they detected at the Creekside septic system. They will schedule a time to address the problem and have estimated \$1600 for the work.

7. Correspondence - None

8. Action Items

- A. Resolution 000413 Resolution Approving Request to Replace an Annual Audit of the Creekside Wastewater Authority with a Biennial Audit: The resolution was passed with four ayes (Baxman, Sasso, Ramsey, McTaggart), and one absence (Shokmalli) .

9. Review Monthly Accounts Payable – The May P&L report reflected expenses of \$12,850.62.

10. Next Meeting is scheduled for Monday, July 10, 2017.

11. Meeting adjournment – 6:20 pm.