

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, September 12, 2016, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:02 pm by Board Chair Steve Baxman.

2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**

Present: Board members Steve Baxman, Cathy LaPlante, Korie Shokmalli, Jean Sasso, Chuck Ramsey and Administrator Sherry Pimsler.

Motion made by Korie Shokmalli and seconded by Cathy LaPlante to approve the meeting's agenda and minutes of August 8, 2016. All in favor.

3. **Public Comment** – None

4. **Old Business** - None

5. **New Business** –

- A. Sherry Pimsler presented Resolution 000406 approving the Conflict of Interest Code, which was recommended by Darin Bartow, an attorney who is clerk to the Board of Supervisors, as a means of cleaning up a previous resolution mistakenly referencing the District's Bylaws as the source, rather than 2 Cal. Code of Regs. Section 18730.
- B. Fish Flow (Low Flow) Project Draft Environmental Impact Report – Discussion and review of public comment draft letter topics: Stephanie Felch of Praxis Architects contributed to the Board's conversation about a response to the Sonoma County Water Agency's Draft EIR during the comment period, which ends October 17th (*subsequently extended to February 14, 2017*). As a recreation and park district, there is concern that a lower flow will adversely impact the Monte Rio Beach's appeal to visitors because of increased algae, Ludwigia, and brackishness. Sherry was directed to work with Stephanie to compose a letter on behalf of the Board. Also, the Board was open to sponsoring a workshop or inviting Brenda Adelman to speak.

6. **Reports & Information**

- A. **Board Reports** – After five years of serving on the Board, Cathy LaPlante announced her resignation as of October 10th. She expressed her gratitude for the experience and intends to hold Budget Committee and IMPOC meetings to assure a smooth transition.
- B. **Staff Reports** –
 - o Sherry announced that the Monte Rio Beach will close on Monday, October 3rd. Park Supervisor Leslie Hofelich and Steve Baxman have already begun preparations for tear-down.
 - o The FY 15/16 MRRPD and CWA audit will take place the week of September 19th.
 - o The District was extremely saddened by the death of Arlene McNamara, who was working her second season at the Beach's Snack Shack. She was much-loved by staff. A celebration of her life will take place on October 23rd at the Community Center.
 - o A permanent speed detection device at Creekside Park is being supported by Efron Carrillo's office.
 - o (*Subsequently sent to Board via email.*)
 - o The District's insurer CAPRI performed a site visit on July 28th. Their rating was good in every category reviewed; no response was necessary.
 - o A settlement letter was sent to the Chamber of Commerce for the 4th of July weekend. The MRCC owes MRRPD \$100 for Leslie's services. Invoices will be exchanged.
 - o A final budget was submitted to the County by the August 31st deadline. The District's CPA made a few corrections to the Budget Committee's calculations, but the presentation and bottom line remained the same.

- Blue Green Algae has not been detected for over three weeks.
 - A thank you from St. Catherine's of Siena was received for a donation of two kayak rentals to the variety show.
 - A Little Hoover Commission is reviewing the merits of new laws and regulations affecting special districts. The California Special Districts Association will keep the District informed.
- C. **Budget Committee** – None
- D. **Facilities/Grant Committee** –
- Chuck Ramsey commented on the difficult parking at Cutty Muggs at Creekside Park. The Board acknowledged that it has been an ongoing problem and that although options are fairly limited by PRMD, they would look into it.
 - The Committee will bring a recommendation for a 10% facilities rental rate increase to the next Board meeting to compensate for the elimination of some added fees.
 - In light of increasing utility bills, the Cutty Muggs monthly fee will be increased.
 - A discussion ensued about Chuck's availability as a Board representative on the Facilities Committee. At this past meeting, it was agreed that the next meeting will take place on Wednesday, October 5th to accommodate the majority of schedules.
- E. **Personnel Committee** –
- The Committee agreed on a raise for the landscape assistant.
 - The Events Director job description was approved.
- F. **Marketing/Public Outreach Committee** –
- The last of three summer ads appeared in the Gazette; all were in support of Cutty Muggs at Creekside Park.
 - Although there was no meeting, Cathy thanked Chuck Ramsey for giving MRRPD a shout out in his Gazette column.
- G. **CWA (Creekside Waste Authority)**
- The CWA is considering the purchase of a generator.
 - Since Cathy is stepping down, Korie Shokmalli agreed to take her place.
 - The next meeting is not set.
7. **Correspondence** - None
8. **Action Items** –
- A. Resolution 000406 Approving the Conflict of Interest Code for the Monte Rio Recreation & Park district. The resolution was passed unanimously.
9. **Review Monthly Accounts Payable** – Including payroll, August expenses amounted to \$43,161.74.
10. **Next Meeting** is scheduled for Monday, October 10, 2016 at 6:00 pm.
11. **Meeting adjournment** – 6:40 pm.