

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, August 8, 2016, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:10 pm by Board Co-Chair Cathy LaPlante; Steve Baxman arrived a few minutes later.
2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**
Present: Board members Steve Baxman, Cathy LaPlante, Korie Shokmalli, Jean Sasso, Chuck Ramsey and Administrator Sherry Pimsler.

Motion made by Korie Shokmalli and seconded by Jean Sasso to approve the meeting’s agenda and minutes of July 11, 2016. All in favor.

3. **Public Comment** – None
4. **Old Business** - None
5. **New Business** –

- A. Final Budget for the 2016/2017 Fiscal Year: Sherry Pimsler introduced the proposed final budget, explaining that the fund balance had been revised upward to meet this year’s appropriations limit of \$324,485, augmented by a \$50,000 cash balance from last year (allowable over a two-year period). In addition, since projected proceeds from the District’s enterprises (the Beach and Facilities Rentals) are not subject to the appropriations limit, a transfer from the County treasury of \$50,000, reserved for capital outlay only, will be allowed.

Permission was granted for the District’s Administrator, with Board Chair’s approval, to reallocate no more than 10% of funds between line items.

6. **Reports & Information**

- A. **Board Reports** – None

- B. **Staff Reports** –

- Sherry announced that Richard Holmer, Board member of the Sweetwater Springs Water District had been elected as Special District Representative (Class II) to the Sonoma Local Agency Formation Commission (LAFCO). LAFCO is seeking public comment on the draft Municipal Service Review for the Palm Drive Health Care District by Friday, August 19. At their September 7th meeting, they will be considering an application for detachment of the Russian River area.
- MRRPD falls within the Middletown Rancheria jurisdiction; they request notification of proposed projects requiring EIRs.
- Forgotten Felines raised \$60 from the MRRPD gift certificate.
- Payroll service Paychex has been engaged to handle our payroll. A new EDD account will be established to avoid further confusion over having two accounts – one dating back to 1976.
- Board members were asked to review the District’s Bylaws, included in their binders. Approval of the existing conflict of interest policy will be on next month’s agenda, and Sherry asked for help in identifying the policy within the Bylaws, which had been attached to the formerly approved Conflict of Interest Code resolution.
- Staff has been in contact with Waterboards regarding the Blue-Green Algae signs posted at the Beach. They have tested Monte Rio Beach and detected Anatoxin, which is harmful to dogs. They said they are by no means discouraging people from coming to the River, but want to encourage them to use caution and practice “healthy river habits”, such as bringing fresh water for dogs; rinsing them off afterwards; making sure they don’t eat the algae, which smells good to them. Also, they advise keeping an eye on children; not letting them drink river water, etc.

- C. **Budget Committee** –
 - The Committee reviewed and recommended approval of the proposed final budget.
 - Bound copies of the FY 13/14 and 14/15 audits were passed out to Board members.
- D. **Facilities/Grant Committee** –
 - Proposed changes to the facilities use agreement is still under consideration, including elimination of some of the added fees. As a result, overall rates may be raised 10% to compensate for these adjustments.
 - The Committee agreed to recommend extension of the Term clause of Leah Standley’s CuttyMuggs amending lease for another three years. Starting with the third year, rent would be set at 10% of sales. At this point, the amendment will not be brought to the Board for approval until and unless it is required by the County to show a five year commitment in order to qualify her for a CRLP loan.
- E. **Personnel Committee** – None
- F. **Marketing/Public Outreach Committee** – A series of three ads have been purchased in the Sonoma County Gazette. The first two have focused on Creekside Park; the third will focus on the District’s facilities.
- G. **CWA (Creekside Waste Authority)**
 - The CWA is still looking at generators.

7. **Correspondence** - None

8. **Action Items** –

- A. Resolution 000405 Approving the Final Budget for the 2016/2017 Fiscal Year: The resolution was passed unanimously.

9. **Review Monthly Accounts Payable** – Including payroll, July expenses amounted to \$44,143.35.

10. **Next Meeting** is scheduled for Monday, September 12, 2016 at 6:00 pm.

11. **Meeting adjournment** – 6:55 pm.