

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, July 11, 2016, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:05 pm by Board Co-Chair Cathy LaPlante.
2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**
Present: Board members Cathy LaPlante, Korie Shokmalli, Jean Sasso, Chuck Ramsey and Administrator Sherry Pimsler. Absent: Steve Baxman.

Motion made by Jean Sasso and seconded by Korie Shokmalli to approve the meeting's agenda and minutes of June 13, 2016; all in favor.

3. **Public Comment** – None
4. **Old Business** - None
5. **New Business** –

- A. Appropriations Limit Calculation for FY 2016/2017: Sherry Pimsler explained that the Appropriations Limit is calculated using a formula outlined in Proposition 4, based on the District's per capita income and population. This year, the Appropriations Limit, as calculated by the County, is \$324,485. Sherry is working with CPA Craig Collins to include in the final budget the difference between the District's preliminary budget needs and its appropriations limit in order to fund some needed capital maintenance projects. It appears that carry-over from the prior year can be included as well.
- B. Approval of Financial Statements for FY 2013/2014 and 2014/2015: Final audits have been submitted and responses to the Findings were discussed. All of the findings have been addressed or are in process.

6. Reports & Information

- A. **Board Reports** – None
- B. **Staff Reports** –
 - Sherry reported that the 4th of July weekend was successful. There was one incident of an attempted knifing, with an arrest, and concerns were raised about volunteers' excessive drinking. It was estimated that around 4,000 people attended. A follow-up meeting will be scheduled and event permit requirements will be investigated.
 - Irrigation has been installed at Koret Park.
 - The migration of MRRPD emails to a new server is will take place by October 31st; webmaster David Defries is assisting staff with recent problems that arose with Verio.
- C. **Budget Committee** – None
- D. **Facilities/Grant Committee** –
 - CuttyMuggs at Creekside Park: An amending lease is being drafted to extend the Term another three years in order to qualify Leah Standley for a CRLP loan. The Board agreed that the Consideration clause should be made more specific at the Committee's next meeting before bringing back to the Board for approval. Chuck Ramsey, who has experience in lease agreements, offered to assist.
 - Interim Events Director Jean Marquardt proposed that many of the added fees to the facilities use agreement be eliminated. The Committee is considering a recommendation to raise the overall rates to absorb these adjustments.
- E. **Personnel Committee** - None
- F. **Marketing/Public Outreach Committee** - None
- G. **CWA (Creekside Waste Authority)**
 - The CWA will next meet on Monday, July 18th, at 6:00 pm.

7. Correspondence - None

8. Action Items –

- A. Resolution 000403 Approving the Appropriations Limit Calculation for FY 2016/2017: The resolution was passed with four votes in favor; Steve Baxman absent.
- B. Resolution 000404 Approving Financial Statements for FY 2013/2014 and 2014/2015: The resolution was passed with four votes in favor; Steve Baxman absent.

9. Review Monthly Accounts Payable – Including payroll, June expenses amounted to \$24,034.72.

10. Next Meeting is scheduled for Monday, August 8, 2016 at 6:00 pm.

11. Meeting adjournment – 6:55 pm.