

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, May 9, 2016, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. Call to Order – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. Roll Call and Approval of Agenda and Minutes from Previous Meeting

Present: Board members Steve Baxman, Cathy LaPlante, Korie Shokmalli, Chuck Ramsey and Administrator Sherry Pimsler. Absent: Board member Jean Sasso

Motion made by Korie Shokmalli and seconded by Chuck Ramsey to approve the meeting's agenda and minutes of April 11, 2016. All in favor.

3. Public Comment – None

4. Old Business - None

5. New Business –

- A. Resignation of Dawn Bell, Events Director: Dawn presented statistics showing the increase in facilities rentals since her arrival nine years ago. Over that time, she has coordinated 1,000 events. In 2007-08, rentals amounted to \$6,817. By 2015-16, rentals totaled \$48,965.
- B. Independence Day Weekend Cost Sharing with Monte Rio Chamber of Commerce: Former Chamber President Mary Cowen-Baker presented proposed changes in cost-sharing outlined in the 2016 Memorandum of Understanding between the Chamber and MRRPD. The Board agreed to review the proposals, but wanted assurance that the changes, which shift the burden of costs to the District, would not apply to this year's agreement, since the budget has been set. Mary agreed to return with a draft of the 2017 MOU.

6. Reports & Information

A. Board Reports –

- Cathy LaPlante suggested that approved minutes of committee meetings be posted online, along with Board minutes.

B. Staff Reports –

- Sherry reported that an agreement for canoe storage on the beach had been signed with Alliance Redwoods.
- Staff is looking into the possibility of wireless credit card transactions at the Beach, and is in the process of changing out the card reader in the office.
- Kayak passes for two have been donated to the Variety Show
- Food vendors are being lined up for Independence Day weekend.
- Leslie will give a full report on the Beach set-up at the next meeting.
- Stephanie and Sherry met with Leah Standley of CuttyMuggs Café at Creekside to discuss her planned grand opening, application for a CRLP loan to install an awning over the deck, and a proposal for an indoor skateboard venue that will be presented to the Facilities Committee at their next meeting.
- The Bob Greene memorial stone is ready to install and plans for a small gathering to dedicate it is underway.

- A storage shed has been installed at the Community Center in the propane tank enclosure.
 - Sherry introduced Jean Marquardt, who will be replacing Dawn Bell on an interim basis until the position is re-structured.
 - MRRPD received a \$7,500 donation from the Sequoia Trust.
 - Sherry recommended permanent membership in the California Special District Association (CSDA).
 - She also signed an additional agreement for \$750 with auditor Larry Bain to rectify irregularities before the FY 13/14 and 14/15 audits could proceed.
- C. **Independent Contractor Reports** - Refer to New Business item 5.A.
- D. **Budget Committee** – No meeting took place this month.
- E. **Facilities/Grant Committee** – No meeting took place this month.
- F. **Personnel Committee**
- Dawn Bell announced her resignation at the committee’s April 25th meeting.
- G. **Marketing/Public Outreach Committee**
- Cathy LaPlante met with Leah Standley and will be designing rack cards featuring CuttyMuggs Café at Creekside Park.
- H. **CWA (Creekside Waste Authority)**
- CWA determined that there was no excessive usage, as had been suspected.
 - They are still working on the purchase of an emergency generator.
 - Invoices for annual fees will soon be issued to both MRRPD & MRFPD.
 - The CWA will meet next on Tuesday, July 18th, at 6:00 pm.

7. **Correspondence** - None

8. **Action Items** - None

9. **Review Monthly Accounts Payable** – Including payroll, April expenses amounted to \$12,315.

10. **Next Meeting** is scheduled for Monday, June 13, 2016 at 6:00 pm.

11. **Meeting adjournment** – 6:56 pm.