

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, April 11, 2016, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**

Present: Board members Steve Baxman, Cathy LaPlante, Jean Sasso, Korie Shokmalli, Chuck Ramsey and Administrator Sherry Pimsler.

Motion made by Korie Shokmalli and seconded by Chuck Ramsey to approve the meeting's agenda and minutes of March 14, 2016. All in favor.

3. **Public Comment** – None

4. **Old Business** - None

5. **New Business** –

- A. Appointment of Larry Bain, CPA as MRRPD Auditor: Sherry Pimsler said the RFP for a new auditor was issued on February 22nd with a deadline of March 15th. Accountant Paige Allen, Monte Rio Fire Protection District Board member Dan Fein, and Sherry were assigned to review submittals. Out of five proposers, two were chosen for a short list, and of those, it was decided that Larry Bain, CPA would be the best fit for both districts (MRRPD and MRFPD). The Budget Committee agreed with this recommendation at their meeting of April 4th. The District has already received Mr. Bain's letter of engagement and with Board approval and execution, staff will proceed to complete the FY 13/14 and 14/15 audits as quickly as possible. The Board approved of the recommendation.

6. **Reports & Information**

A. **Board Reports** –

- o Cathy LaPlante reported that Events Director Dawn Bell has arranged a Candidates Night on May 6th, with Vesta Copestakes presiding. Various local organizations will have an opportunity to pose questions to the candidates, after which the public's questions will be chosen by lottery. The Board agreed that Cathy would represent MRRPD.
- o Ethics, sexual harassment and Brown Act training for the Board is being researched. The District currently has a temporary membership in the California Special Districts Association, who offer webinars on such subjects.

B. **Staff Reports** –

- o Leslie reported that set-up for the Beach is on track, with many former staff returning.
- o Sherry reported that Bob Greene's memorial stone is at the engraver's, with work expected to be completed by the end of May. Monte Rio School Principal Jennifer Schwinn indicated that she would like for the school to take part in a small dedication, once it is installed at Creekside Park, but that will depend on completion of the engraving and the school calendar.

C. **Independent Contractor Reports** - None

D. **Budget Committee**

- o Cathy confirmed the committee's recommendation that Larry Bain be approved as the District's new auditor.
- o Board member Chuck Ramsey was welcomed onto the Budget Committee. Cathy will chair until Chuck feels ready to take the reins.
- o The committee reviewed the costs of recently completed, as well as planned, maintenance projects.
- o A date for the next meeting is to be determined.

E. Facilities/Grant Committee

- No overnight parking or camping signs have been fabricated and will be posted in the MRCC, Amphitheater and Creekside parking lots within the next two weeks.
- Landscaping of the MRCC parking lot entrance has been completed by Von Renner Construction. The sign is yet to be installed. The project was paid for through a forgivable CRLP loan.

F. Personnel Committee

- Dawn Bell's contract was reviewed at the committee's March 30th meeting. There was general agreement on the attorney's proposed changes. Finalization will take place over the next month. Meanwhile, Dawn's current contract has been extended.

G. Marketing/Public Outreach Committee

- No meeting took place this month.

H. CWA (Creekside Waste Authority)

- The committee is looking into reports of excessive usage; a glitch in the equipment is suspected.
- They are also looking into the purchase of an emergency generator.
- The CWA will meet next on Tuesday, May 5th, at 6:00 pm.

7. Correspondence - None

8. Action Items - None

9. Review Monthly Accounts Payable – Including payroll, February expenses amounted to \$20,341.67.

10. Next Meeting is scheduled for Monday, May 9, 2016 at 6:00 pm.

11. Meeting adjournment – 6:20 pm.