

**MINUTES  
REGULAR MEETING OF THE  
MONTE RIO RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS**

**Monday, March 14, 2016, at 6:00 pm  
Monte Rio Community Center  
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**

Present: Board members Steve Baxman, Cathy LaPlante, Jean Sasso, Korie Shokmalli, Chuck Ramsey and Administrator Sherry Pimsler.

Motion made by Jean Sasso and seconded by Korie Shokmalli to approve the meeting's agenda and minutes of February 8, 2016. All in favor.

3. **Public Comment** - Cris Guldberg, coordinator of the Monte Rio Triathlon, which will take place on May 22<sup>nd</sup>, announced that set-up will take place the day before, May 21<sup>st</sup>, the same day the Tour of California will be coming through, but there should be no problem. She is still looking for volunteers. Flyers will be posted and anyone wanting further information can go to vineman.com.

4. **Old Business** - None

5. **New Business** - None

6. **Reports & Information**

A. **Board Reports** - None

B. **Staff Reports** –

- Sherry reported that Bob Greene's widow Evelyn had a fall and has been in rehab. Canyon Rock loaded the stone for Bob's memorial onto one of Steve Baxman's trailers. As soon as the rain abates, he will deliver it to the engravers in Penngrove.
- An RFP for auditing services has been issued, with a deadline of March 15<sup>th</sup>.
- The café lease has been signed by new tenant Leah Standley. Still awaiting insurance documents before keys are issued.
- With Steve's assistance, staff is gearing up for Beach setup. Personnel for both set-up and concession are being lined up.

C. **Independent Contractor Reports** -

- Events Director Dawn Bell announced that the District's revised website has been launched. She requested input from Board members over the next couple of weeks.

D. **Budget Committee**

- Cathy LaPlante reported that Accountant Paige Allen, Monte Rio Fire Protection District Board member Dan Fein and Sherry will review the proposals for auditing services. Since time is of the essence, once a choice is recommended, the committee will move as soon as possible to receive necessary Board approval.

E. **Facilities/Grant Committee**

- Staff walked the committee through the Community Center to point out recent maintenance projects: front posts were replaced and painted, along with front window trim; oxidation of the metal doors has been buffed out; the back trellis has been re-stained; the kitchen pony wall has been removed; sound panels have been cleaned, along with carpeting and grout; exterior siding has been caulked and is to be repainted.
- Dawn Bell, who asked if air conditioning would be installed at the Community Center, was informed by Steve Baxman that the committee had decided on ceiling fans, due to the expense of installing and running A/C during an event when doors are constantly being opened and closed, or left open entirely.

F. **Personnel Committee**

- Next meeting is scheduled for March 30<sup>th</sup> to discuss Dawn Bell's contract.

**G. Marketing/Public Outreach Committee**

- Dawn announced that the District's new website has launched. She encouraged everyone to take a look at it and give input to her and David over the next couple of weeks.
- Cathy welcomed Leah Standley as lessee of the café, now to be called CuttyMuggs at Creekside Park.
- Cathy said she would not pursue formation of an ad hoc committee to explore options for offering programs.
- Cathy also recommended that the Board commit to some outside training (e.g., Brown Act, Special Districts). The California Special Districts Association may have some recommendations.

**H. CWA (Creekside Waste Authority)**

- The CWA will meet on March 21<sup>st</sup> at 6:00 pm.

**7. Correspondence - None**

**8. Action Items - None**

**9. Review Monthly Accounts Payable – Including payroll, February expenses amounted to \$5,051.32.**

**10. Next Meeting** is scheduled for Monday, April 11, 2016 at 6:00 pm.

**11. Meeting adjournment – 6:30 pm.**