

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, February 8, 2016, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**

Present: Board members Steve Baxman, Cathy LaPlante, Jean Sasso, Korie Shokmalli, Chuck Ramsey and Administrator Sherry Pimsler.

Chair Baxman welcomed Chuck Ramsey as a new member of the Board.

Motion made by Korie Shokmalli, seconded by Jean Sasso to approve the meeting's agenda. Motion by Jean Sasso, seconded by Korie Shokmalli to approve the minutes of January 11, 2016. All in favor.

3. **Public Comment** - None

4. **Old Business** - None

5. **New Business**

A. Reorganization of Standing Committees: The Board agreed upon the following representation.

- o Budget – Cathy LaPlante, Chuck Ramsey
- o Facilities & Grants – Steve Baxman, Chuck Ramsey
- o Personnel – Korie Shokmalli, Steve Baxman
- o Marketing & Public Outreach – Cathy LaPlante, Jean Sasso
- o Creekside Wastewater Authority – Cathy LaPlante, Steve Baxman
- o Safety – Steve Baxman, Korie Shokmalli

6. **Reports & Information**

A. **Board Reports**

- o Cathy LaPlante reported that the Ad Hoc Committee for the Creekside Park café has interviewed Leah Standley as a prospective lessee. Leah has been shadowing Yvonne, and the committee had a very positive impression of her plans. The next step will be for her to obtain the necessary permits and sign a lease agreement. If all goes forward, she said she would like to change the name to Cutty Muggs; at the committee's request, she agreed to amend it to Cutty Muggs at Creekside Park.

B. **Staff Reports** –

- o Sherry Pimsler reported that she and Maintenance Supervisor Leslie Hofelich have an appointment to interview a licensed contractor for estimates on various improvements to the bathrooms in the Meadow.
- o Sherry has been looking into the possibility of offering swimming lessons or water safety classes at the Beach.

C. **Independent Contractor Reports** -

- o Events Director Dawn Bell distributed spreadsheets of anticipated revenue from reservations for this coming 2016 season, as well as those that have already been made for 2017.

D. **Budget Committee**

- o Cathy reported that auditor Larry Johnson has announced his retirement due to illness, and his inability to complete the FY 13/14 audit. He has returned the District's initial payment. An RFP will be issued to bring on another auditor as soon as possible.
- o The next meeting is to be determined now that Board representation has been decided.

E. **Facilities/Grant Committee**

- o In regard to the project list that was distributed at the last meeting, Leslie reported that work will begin this week on the post and rafter replacement at the Community Center, flood lights have been installed over the stairs to the parking lot leading from the Fish & Wildlife bathroom, as well as the office end of

the Community Center, and that an appointment has been made to have the MRCC carpets and grout cleaned.

F. Personnel Committee

- Dawn Bell requested a meeting of the Personnel Committee to discuss her contract, which expires February 29, 2016.

G. Marketing/Public Outreach Committee

- Webmaster David Defries requires a two-week extension to complete population of the new website before it is ready to launch.
- In looking at 2016 goals, it was decided to re-brand the Redwood Room as the Redwood Ballroom, which may have more appeal to second tier renters.
- With a focus on public outreach, the committee has proposed moving the time of their meetings to one that will encourage more community participation.
- The committee also agreed to ask the Board to form an ad hoc committee to address the need for more programs. Cathy will bring this request back next meeting in order to give members time to think about it.
- Jean Sasso mentioned that *Thrasher Magazine* visited Creekside last weekend to do a piece on the skate park.
- The next MPOC meeting will be on March 7th, at 4 pm.

H. CWA (Creekside Waste Authority)

- Steve Baxman reported that there may be a leak in the septic system, which they are looking into.
- The CWA will meet on February 15th at 6:00 pm.

I. Ad Hoc Committee on the Farm Stand Café

- Refer to Cathy's report under 6A.

7. Correspondence - None

8. Action Items - None

9. Review Monthly Accounts Payable – Including payroll, January expenses amounted to \$24,901.48.

10. Next Meeting is scheduled for Monday, March 14, 2016 at 6:00 pm.

11. Meeting adjournment – 6:35 pm.