

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, November 9, 2015, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**

Present: Board members Steve Baxman, Cathy LaPlante, Jean Sasso, Korie Shokmalli, and Administrator Sherry Pimsler.

Motion by Jean Sasso and seconded by Cathy LaPlante to approve the September 14, 2015 agenda and minutes of October 12, 2015. Unanimously approved.

3. **Public Comment** - None

4. **Old Business** - None

5. **New Business**

- A. Revised MRRPD website presentation: The revised website design presented by David De Fries of Webhelper.com drew a positive response from the Board. It is anticipated that the changeover will be complete by year-end.

6. **Reports & Information**

A. **Board Reports**

- Chair Steve Baxman reported on an October 20th meeting with the County to discuss replacement of the Monte Rio Bridge. The County will be holding local meetings to inform the broader community of timelines and proposed design options, and to elicit feedback. Design is expected to take place over five years and construction over two construction seasons.

B. **Staff Reports**

- Administrator Sherry Pimsler announced that a special meeting to swear in Board members will take place on November 30th at 2 pm. New member Chuck Ramsey will be informed.
- Maintenance Supervisor Leslie Hofelich announced that wattles will be installed on the Beach in accordance with Fish & Wildlife regulations.

C. **Independent Contractor Reports**

- Events Director Dawn Bell asked for assistance in posting signs for the Winter Crafts Faire, which will take place on December 5th and 6th. Leslie and Steve offered to help.
- The Board of Supervisors' 2016 Planning Meeting will take place at the Community Center on Friday, January 29th, from 8 am to 5 pm.

D. **Budget Committee**

- At the November 3rd meeting, a remaining balance of \$15,787 in Community First Credit Union was discussed: \$7,137 of that is from the RCAC loan, to be used for Creekside. Annual payments of \$16,000 for the loan began on July 1, 2015.
- A final budget has been submitted to the County.
- The committee is still awaiting the FY 13/14 Audit from Larry Johnson.

E. Facilities/Grant Committee

- The Creekside Café will be open on weekends.
- The espresso machine has been serviced. Much lime scale build-up had occurred. A soft water filter has been installed and Sunshine Roasters has offered barista training.
- The current wish list was reviewed.

F. Personnel Committee – None

G. Marketing/Public Outreach Committee

- Webmaster David DeFries gave the committee a second preview of the revised website, ahead of tonight's presentation to the Board.
- The next MPOC meeting will take place on Tuesday, January 5, at 10:00 am.

H. CWA (Creekside Waste Authority)

- The wastewater system is up and running. A minor electrical glitch has been addressed.
- Both the MRRPD and MRFPD were notified of their annual \$2500 payments due to the CWA.

I. Ad Hoc Committee on the Farm Stand Café

- Cathy LaPlante reported that the committee has finalized the RFP and has begun seeking outside lessees. Meanwhile, as Korie stated, it will stay open weekends.

7. Correspondence – None

8. Action Items - None

9. Review Monthly Accounts Payable – Including payroll, October 2015 expenses amounted to \$21,932.76.

10. Next Meeting - A special swearing-in meeting will be held on Monday, November 30, 2015 at 2:00 pm. The December meeting has been cancelled. The next regular meeting will take place on Monday, January 11, 2016.

11. Meeting adjournment – 6:29 pm.