

**MINUTES  
REGULAR MEETING OF THE  
MONTE RIO RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS**

**Monday, October 12, 2015, at 6:00 pm  
Monte Rio Community Center  
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.
2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**  
Present: Board members Steve Baxman, Cathy LaPlante, Jean Sasso, Korie Shokmalli, and Administrator Sherry Pimslser.  
  
Motion/second to approve September 14, 2015 agenda: Korie Shokmalli/Jean Sasso. Unanimously approved.  
  
Motion/second to approve August 10, 2015 minutes: Korie Shokmalli/Jean Sasso. Unanimously approved.
3. **Public Comment** - None
4. **Old Business** - None
5. **New Business**
  - A. Approval of the Final Budget for the 2015/2016 Fiscal Year: Expected increases reflected in the preliminary budget figure of \$306,324.21 are in line with FY 2014/2015 income and expenses.
  - B. The Monte Rio Bridge: Item moved to November Board meeting.
6. **Reports & Information**
  - A. **Board Reports** - None
  - B. **Staff Reports** - None
  - C. **Independent Contractor Reports** - None.
  - D. **Budget Committee**
    - o The Committee received a report by phone from Accountant Paige Allen, on the status of the Community First Credit Union account. Once RCAC loan funds have been expended, the account will be used for savings.
    - o Committee reviewed detailed profit and loss reports for Creekside and Facilities Rentals.
    - o Paige is gathering documentation for submission of the State Controller's Special Districts Financial Transactions and Compensation Report by October 19.
  - E. **Facilities/Grant Committee**
    - o The Beach is closed and tear-down is underway.
    - o A stone for former Monte Rio School Principal Bob Greene has been chosen and will shortly be transported to Penngrove for etching.
  - F. **Personnel Committee** - None
  - G. **Marketing/Public Outreach Committee**
    - o The committee chose from two web designs presented by webmaster David DeFries, who will finalize for presentation at the Board's November meeting. It is anticipated that the new website will be online by December.
    - o Purchase of space for corporate and event advertising has been postponed.
    - o The next MPOC meeting is scheduled for Tuesday, October 27<sup>th</sup>, at 11:00 am. (*This meeting was subsequently moved to Tuesday, November 3<sup>rd</sup>.*)
  - H. **CWA (Creekside Waste Authority)**
    - o Director Steve Baxman said final inspection has taken place on the wastewater pipeline from the fire station to Creekside Park. Everything has been signed off except for one minor telephone glitch. The next CWA meeting is to take place on Monday, October 19.

- I. **Ad Hoc Committee on the Farm Stand Café**
  - Cathy LaPlante reported that the committee is reviewing another iteration of the request for proposals from prospective renters. Staff is looking into the possible cancellation of the POS system contract. Also, the possibility of closing the café during the winter months is under consideration.
7. **Correspondence** – None
8. **Action Items**
  - A. Resolution 000400 Approving the Final Budget for the 2015/2016 Fiscal Year was unanimously approved.
9. **Review Monthly Accounts Payable** – Including payroll, September expenses amounted to \$29,186.78.
10. **Next Meeting** is scheduled for Monday, November 9, 2015 at 6:00 pm.
  - November agenda: Approval of final revised web design.
11. **Meeting adjournment** – 6:20 pm.