

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, September 14, 2015, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**

Present: Board members Steve Baxman, Cathy LaPlante, Jean Sasso, Korie Shokmalli, and Administrator Sherry Pimsler.

Motion by Cathy LaPlante to approve the September 14, 2015 agenda; seconded by Jean Sasso. Unanimously approved.

Motion by Cathy LaPlante to approve the minutes of the August 10, 2015 regular Board meeting; seconded by Jean Sasso. Unanimously approved.

3. **Public Comment** - None

4. **Old Business** - None

5. **New Business** – None

6. **Reports & Information**

A. **Board Reports**

- Cathy LaPlante reported again on the 25 mph signage installed along Main Street, in front of Creekside Park. Upon the District's request for increased enforcement, a portable speed monitor was placed for six days, but has since been removed.

B. **Staff Reports**

- Administrator Sherry Pimsler requested feedback on the draft Administrator's Report on FY 14/15, placed in the Board binders.
- Maintenance Supervisor Leslie Hofelich reported:
 - a) The Beach will close on October 5.
 - b) Contractor Matlock Roofing is in process of replacing roofs on the Youth Center and restroom buildings in the Amphitheater.
 - c) ADT has been contracted to upgrade the Community Center alarm system.

C. **Independent Contractor Reports**

- Events Director Dawn Bell reported that two bids were received for replacement of the Community Center amplifier.

D. **Budget Committee**

- The Committee reviewed use of the remaining RCAC loan and grant funds used for rainwater catchment tank installation and signage at Creekside Park.

E. **Facilities/Grant Committee**

- Korie Shokmalli reported that Dutch Bill Creek Beach signage has been installed.
- The committee reviewed items on its wish-list, some of which are already underway. (Refer to updated list in Administrator's Report on FY 14/15, attached.) Estimates are still being gathered.
- The rainwater catchment tanks at Creekside Park have been connected to the irrigation system.

F. **Personnel Committee** - None

G. **Marketing/Public Outreach Committee**

- Cathy LaPlante reported that web designer David Defries will present a first iteration of the District's redesigned website at its next meeting.
- Committee is considering advertising in the Sonoma County Tourism Bureau Visitor Guide.

- Burma Shave-style signs will be placed on Bohemian Highway to advertise the Farm Stand Café at Creekside for an inexpensive \$110.
 - The Gran Fondo will take place on October 3.
 - The next MPOC meeting will take place on Tuesday, September 29th, at 11:00 am.
- H. CWA (Creekside Waste Authority)**
- Director Steve Baxman praised contractor Von Renner for work on the wastewater pipeline from fire station to Creekside Park.
- I. Ad Hoc Committee on the Farm Stand Café**
- Cathy LaPlante reported that the café will continue to stay open on a limited basis. Yvonne Bennett, who has done a great job manning the food concession at the Beach, has been asked to move over to the café after the season ends. Meanwhile, the committee is re-working the original request for proposals from prospective concessionaires and would like to offer a two-year lease with lessee paying only utilities in the first year. Some likely candidates are being contacted. Once the RFP is finalized, they will bring it back to the Board, and hope to have a concessionaire in the café by the start of 2016.
- 7. Correspondence – None**
- 8. Action Items – None**
- 9. Review Monthly Accounts Payable – Including payroll, June expenses amounted to \$38,261.67.**
- 10. Next Meeting** is scheduled for Monday, October 12, 2015 at 6:00 pm.
- October agenda: Proposal from Dan Fein to combine the Creekside Wastewater Authority audit with MRRPD's.
- 11. Meeting adjournment – 6:22 pm.**