

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, August 10, 2015, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. Call to Order – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. Roll Call and Approval of Agenda and Minutes from Previous Meeting

Present: Board members Steve Baxman, Cathy LaPlante, Jean Sasso, Korie Shokmalli, and Administrator Sherry Pimsler.

Motion by Korie Shokmalli to approve the August 10, 2015 agenda; seconded by Jean Sasso. Unanimously approved.

Motion by Cathy LaPlante to approve the minutes of the July 13, 2015 regular Board meeting; seconded by Korie Shokmalli. Unanimously approved.

1. Public Comment - Dan Fein, Monte Rio resident and Treasurer of the Monte Rio Fire Protection District Board proposed, on their behalf, that MRFPD and MRRPD collaborate when going out to bid for auditors. Since they use similar systems and share the same bookkeeper, working together could save costs. Also, the MRFPD auditor has informed them that the Creekside Wastewater Authority should be audited. It logically could be combined with the MRRPD audit, since it resides on the same computer. CWA would absorb any additional costs. The cost of a complete, separate audit would exceed the total CWA budget.

2. Old Business - None

3. New Business – None

4. Reports & Information

A. Board Reports

- Cathy LaPlante reported on the 25 mph signage installed along Main Street, in front of Creekside Park. Traffic is still speeding through the area, so she would like to see authorities notified that patrolling is needed. Sherry Pimsler informed the Board that a request had already been sent to the California Highway Patrol.

B. Staff Reports

- Administrator Sherry Pimsler reported that a contract has been signed with Matlock Roofing to re-roof two buildings in the Amphitheater before the rainy season. Estimated cost is \$10,000-\$13,000.
- Sunday, August 9th (a regular weekend), Beach boat rentals brought in \$1900.
- Maintenance Supervisor Leslie Hofelich announced that she will be out of town August 17-24 and that the Beach staff will be responsible for opening and closing gates and bathrooms.

C. Independent Contractor Reports

- Events Director Dawn Bell reported on the initial meeting with David DeFries of WebHelper.com regarding re-design of the District's website. If design can be approved by the Board by September or October, it is expected that a first iteration of the website will be able to launch by November.

D. Budget Committee

- The Board was presented with January-June 2015, and July 2015 P&L reports for Creekside Park. Last FY's six-month period and first month of FY 15/16 reflect negligible proceeds from the Farm Stand Café, insufficient to support continued payroll expense. The Board was in agreement that café hours should be cut back immediately to three or four days a week, and that further discussion of leasing the cafe should be agendaized for the September meeting. At Cathy LaPlante's suggestion, an ad hoc committee was formed, including herself and Korie Shokmalli, to explore the café's direction. Mark Belhumeur of Agriculture Restaurant in Guerneville will be invited to join.

E. Facilities/Grant Committee

- Korie Shokmalli reported that the committee is prioritizing their wish list, which includes air conditioning for the Community Center (MRCC). Leslie Hofelich also reported that the MRCC was in need of a new alarm system. Current contractor ADT provided an estimate of \$2000, which will include complete re-wiring.

F. Personnel Committee - None

G. Marketing/Public Outreach Committee

- Cathy LaPlante reported that the Russian River Rec & Park District has proposed collaboration with the Senior Center and MRRPD to engage a Program Director. The District's share would be \$30,000.
- A new ad is appearing in the August Sonoma County Gazette, this one featuring Creekside Park.

H. CWA (Creekside Waste Authority)

- Director Steve Baxman said that construction of the CWA pipeline from the Fire Station to Creekside Park is due to commence week after next, with work taking one week to complete.

5. Correspondence – None

6. Action Items – None

7. Review Monthly Accounts Payable – Including payroll, July income amounted to \$38,870.37, with expenses at \$30,075.96.

8. Next Meeting is scheduled for Monday, September 14, 2015 at 6:00 pm.

- September agenda: Reports on the Gran Fondo; Farm Stand Café
- October agenda:
 - ✓ Audit collaboration with MRFPD and inclusion of CWA with MRRPD audits beginning with FY 13/14 forward.
 - ✓ Presentation from Webhelper.com on new website design

9. Meeting adjournment – 6:29 pm.