

**MINUTES
REGULAR MEETING OF THE
MONTE RIO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

**Monday, May 11, 2015, at 6:00 pm
Monte Rio Community Center
20488 Hwy 116, Monte Rio, CA 95462**

1. **Call to Order** – The meeting was called to order at 6:00 pm by Board Chair Steve Baxman.

2. **Roll Call and Approval of Agenda and Minutes from Previous Meeting**

Present: Board members Steve Baxman, Cathy LaPlante, Jean Sasso, Korie Shokmalli, and Administrator Sherry Pimsler.

Motion by Jean Sasso to approve the May 11, 2015 agenda; seconded by Korie Shokmalli. Unanimously approved.

Motion by Cathy LaPlante to approve the minutes of the April 13, 2015 regular Board meeting; seconded Korie Shokmalli. Unanimously approved.

3. **Public Comment**

- A. Mary Cowan-Baker, President of the Monte Rio Chamber of Commerce presented the Board with a Memorandum of Understanding regarding the upcoming 4th of July event, co-sponsored by the Chamber and MRRPD.
 - o This year, the Chamber plans to work with the Rio Theater owners to build platforms for the floats that will fit over the canoes.
 - o Damian Olson will do the sound system; Mary is still looking for a parade director and someone to do the queuing.
 - o A tribute to Bob St. Clair will be included in the festivities.

4. **Old Business - None**

5. **New Business –**

- A. Election deadlines: Sherry Pimsler outlined the District’s upcoming responsibilities to the Registrar of Voters, leading up to the November 2015 election. Included will be submission of the agendized resolution (see Action Items) requesting inclusion in the election, a memo stating that the District’s boundaries have not changed, and a notice of offices to be filled. No current Board member expressed an interest in filing a Statement of Qualifications, but if a candidate comes forward who is, the Board agreed that the cost of such will be the candidate’s responsibility. Conflict of Interest Forms must be submitted in person at the time each candidate appears in person at the Registrar’s office to register as a candidate. Director Cathy LaPlante, who had some questions, will be put in touch with the County.
- B. Discussion of Farm Stand Café at Creekside Park: Steve Pappan resigned as Food Service Manager at the Café, effective Sunday, May 17th. The Board agreed to not fill that particular position, but rather look for part-time food servers with barista experience to staff the Café seven days a week.

6. **Reports & Information**

A. **Board Reports - None**

B. **Staff Reports**

- o Maintenance Supervisor Leslie Hofelich reported that work was moving apace to set up the beach. The hole for the concession stand was graded too deep, so the unit will have to be jacked up to grade for ADA compliance. Plywood skirting, supported from the back, will be placed to keep the sand out from under the unit and the greywater tank will be buried. Leslie plans to have the boat rental portion open May 15th, 16th and 17th, but the food concession will not open until Memorial Day weekend.
- o In moving boats stored at the old school site gymnasium, Leslie found a book of minutes from the MRRPD Board’s 1954 meetings, which will be donated to the Russian River Historical Society. Also,

a plaque in memory of Vicki Vintner was found in the office. Ms. Vintner was a former Board member who helped to raise funds for the play structure.

- C. **Independent Contractor Reports** –
 - o Dedication of the Creekside Park rainwater catchment tanks will take place on June 5th at 2 pm. Supervisor Efren Carrillo will attend, as well as Grant Davis from the Sonoma County Water Agency.
 - D. **Budget Committee** – With the April distribution of tax revenue, the District’s pooled reserves in the County treasury amount to \$179,319.
 - E. **Facilities/Grant Committee** – The Committee is looking at options for additional landscaping assistance.
 - F. **Personnel Committee** - None
 - G. **Marketing/Public Outreach Committee**
 - o The Committee is still working on ways to promote the Farm Stand Cafe. Plans are in the works to showcase the Café during the dedication of the rainwater catchment tanks, where Feed Zone foods will be served to guests.
 - o Cathy LaPlante is designing postcards to promote the beach, which will be distributed along with rack cards that highlight the Farm Stand Café.
 - o Events Director Dawn Bell is continuing to work with webmaster David DeFries on re-design of the District’s website.
 - o MPOC’s next meeting has been moved to Tuesday, May 26th at 4 pm.
 - H. **CWA (Creekside Waste Authority)** – The project is close to going out to bid. CWA will meet next on June 1st at 6 pm.
7. **Correspondence** – None
8. **Action Items** –
- A. Resolution 000398 Requesting Consolidation with the November 3, 2015 General District Election – Roll Call Vote: passed unanimously.
9. **Review Monthly Accounts Payable** – Including payroll, expenses during the month of April amounted to \$19,920.62.
10. **Next Meeting** is scheduled for Monday, June 8, 2015 at 6:00 pm.
11. **Meeting adjournment** - 6:55 pm.