

Monte Rio Community Center Rental & Other Fees

RENTAL INFORMATION 2009 SCHEDULE

20488 Highway 116, Monte Rio, CA 95462
 (707) 865-9956 / events@mrrpd.org / www.mrrpd.org

Corporate/Out of Area Fees

Room	Hourly Rate
Redwood Room	\$50
History Room.....	\$30
Koret Garden & BBQ	\$50
Chef's Kitchen	\$50
Chef's Pantry	\$40
Full Kitchen	\$80
Stone Hall.....	\$40
Full Community Center	\$250

"Community Center Package Deal"

(includes the Entire Facility)

Daily Rate (12 hours):.....	\$2000
7:00 AM-12:00 AM	
Additional Hours:.....	\$250
<i>Upon availability and approval</i>	

Required Fees:

Security Deposit: *A refundable security deposit in the amount of \$500.00 to \$2,000.00 is required for all public, private and community events booked at all MRRPD properties. Refundable deposit will be returned within 30 days following event date.*

Administrative Fee: \$38.00

The Administrative fee includes document handling, billing, phone calls, meetings, emails, calendar management and all other duties necessary in the processing and management of event paperwork.

Facility Manager Fee: \$32.00

The Facility Manager must be on hand to open and close building, instruct the client in the use of all equipment and be off-site but available for the duration of the event. An hourly fee may be charged if Facility Manager is required to be on site for the duration of the event. This fee does not include set up or tear down.

Additional Potential Fees:

Event Set Up & Tear Down Fee = \$20 per hour.

Trash/Garbage Fees: *All events, whether catered or not, are responsible for the removal of all trash and garbage unless by prior agreement. If trash or garbage is left on the premises, a fee of \$85.00 will be deducted from your security deposit.*

Lifeguard Fees: *Beach rental requires hiring of one Certified Lifeguard for every 30 persons. Lifeguard to be paid directly by contractor.*

Center Rental Hours: 7:00 AM – 12:00 AM Monday through Sunday

A portion of all public, private and community rental fees are applied to the development and maintenance of community programs.

STANDARD RENTAL FEES INCLUDE:

Use of audio/visual equipment, chairs and tables (*see Rules and Regulations for inventory*)
 For additional equipment rental, please refer to our vendor list.

Ask us how to make your event Eco-Friendly.